



## Annexure-VIII Division of Responsibility

S.NO	Description	Responsibility		Remarks
		Owner	Contractor	
<b>1.00</b>	<b>GENERAL</b>			
1.01	Deployment of minimum guaranteed category wise manpower.	X	Y	
1.02	Tentative manpower deployment Plan	X	Y	
1.03	Arrangement of all category of Manpower	X	Y	
1.04	Travel expenses for staff and workers	X	Y	
1.05	Accommodation and boarding for staff and workers	X	Y	
1.06	Local conveyance of staff and workers	X	Y	
1.07	Unifrom & Boiler suits for manpower	X	Y	
1.08	Arrangement of mobile/telephone for day to day jobs from Contractor's side.	X	Y	
1.09	Arrangement of walkie - talkie communication in case of any exigency/special jobs	Y	X	
1.10	Arrangement of refreshments/tiffins/meals during extra work	X	Y	
<b>2.00</b>	<b>INFRASTRUCTURE</b>			
2.01	Constructed site office to accommodate engineers	Y	X	OPGC will provide space to the contractor for construction of office/store. Construction of office/store with all infrastructure including IT will be in the scope of the contractor.
2.02	Furniture for office	X	Y	
2.03	Rest room and changing room for workers	Y	X	
2.04	Constructed building for stores	Y	X	
2.05	Canteen facility on chargeable basis.	Y	X	
2.06	Power and drinking water for Contractor site office on free of cost basis	Y	X	
2.07	Adequate toilets at site office area and work area.	Y	X	
2.08	Access to First aid centre	Y	X	
2.09	Arrangement of parking facilities for contractor's manpower	Y	X	
<b>3.00</b>	<b>TOOLS &amp; PLANTS</b>			
3.01	All General Tools	X	Y	
3.02	Special tools supplied by OEM	Y	X	
3.03	General scaffolding materials	X	Y	
3.04	General consumables including O2 & D.A gas	X	Y	
3.05	Special consumables which goes permanently into the machine like gaskets, 'O' rings, joint compounds etc.	Y	X	
3.06	All spares required for completion of job	Y	X	
3.07	General welding electrodes/ filler wire, structural electrodes like 6018, 7018, 6013 etc.	X	Y	
3.08	Oil, grease and any other lubricants etc.	Y	X	
3.09	Diesel/cleaning solvent for components cleaning	X	Y	
<b>4.00</b>	<b>SITE ACTIVITIES</b>			
4.01	Daily report, weekly & monthly reports	X	Y	As per Owner's prescribed formats
4.02	Carrying out preventive, predictive and breakdown maintenance schedules as per the scope	X	Y	As provided by Owner
4.03	Provide available required drawings, specifications and O&M manuals	Y	X	
4.04	Security within plant premises	X	Y	Security of contractor's resources at site is in scope of the contractor.
4.05	Loading & unloading, handling of material at site.	X	Y	
4.06	Inland transportation of spares, materials etc.	X	Y	
4.07	HT/LT cable shifting & Laying	X	Y	

4.08	HT/LT cable joint & Termination	X	Y	Jointing kit will be provided by owner
4.09	14T Hydra	X	Y	
4.10	Utility Vehicle with transportation, maintenance & fuel.	X	Y	
4.11	Trailers required for transportation, maintenance & fuel	X	Y	
4.12	Motor Installation and dismantling	X	Y	
4.13	Miscellaneous Electrical works at site	X	Y	
4.14	Any major and minor civil works	Y	X	
4.15	General housekeeping	X	Y	
4.16	House keeping responsibility after completion of the work	X	Y	
4.17	All Required Work Permits (PTW)	Y	X	
<b>5.00</b>	<b>SITE SERVICES</b>			
5.01	Heater / Halogen for motor / Generator heating / UV Light	X	Y	
5.02	Checking of Earth Pits & Maintaining its healthiness	X	Y	
5.03	Checking Energy Meter (PGCIL & Check)	X	Y	
5.04	Inside and outside work shop arrangement	Y	X	
5.05	OEM Experts service for any equipment	Y	X	
5.06	De-watering activity at work area	X	Y	
5.07	Cable tray cleaning	X	Y	
5.08	Online leak sealing works	Y	X	
5.09	Oil filtration equipment	Y	X	However shifting of filtration machine to designated location will be in scope of contractor
5.10	Oil Testing	Y	X	However oil sample collection should be done by contractor as and when instructed by owner
5.11	Painting works	Y	X	However, Contractor will be responsible for painting of area limited to Contractor's work. Material shall be in Owner's scope.
5.12	Power and compressed Air for Site activities	X	Y	
5.13	Erection of Scaffolding in Turbine & BOP area	X	Y	
5.14	Sky Climber	Y	Y	Sky climber shall be provided by OPGC. Operation & maintenance of the same shall be in the scope of contractor.
<b>6.00</b>	<b>SAFETY</b>			
6.01	Qualified Safety Engineers/ Safety Supervisors	X	Y	
6.02	PPE for staff and workers	X	Y	
6.03	Safety Nets wherever required	X	Y	
6.04	Regular tools box talks	X	Y	
6.05	Third party inspection of contractor's tools & tackles	X	Y	However validation of certification will be in presence of Owner. Assistance of manpower for Owner's Tools & tackles under contractor's scope.
6.06	Ensuring safety of manpower inside plant premises.	X	Y	
<b>7.00</b>	<b>FEES</b>			
7.01	Labour license	X	Y	
7.02	Provident Fund	X	Y	
7.03	ESI	X	Y	
7.04	GST/ Any new tax imposed by Govt.	Y	X	
<b>8.00</b>	<b>Insurance</b>			
8.01	Equipment insurance	Y	X	
8.02	Workmen compensation	X	Y	
	<b>Y - In scope</b>			
	<b>X - Not in scope</b>			