



ODISHA POWER GENERATION CORPORATION LTD.
IB THERMAL POWER STATION
PURCHASE DEPARTMENT, UNIT 3&4
AT/PO: BANHARPALI
DIST.JHARSUGUDA-768234 (ODISHA), INDIA
Tel. No. 06645 222288

Email: bkmishra@opgc.co.in; debesh.mohanty@opgc.co.in;
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REF: TENDER ENQUIRY NO. ITPS/UNIT 3&4/2018-19/210

DT. 08/02/2019

LAST DATE & TIME OF RECEIPT OF TENDER		DATE & TIME OF OPENING OF TENDER		E.M.D.in Rs.	TENDER COST IN RS.
DATE: 01/03/2019	UP TO 15.00 HOURS	DATE: 01/03/2019	15.30 HOURS	RS 35,000/-	Rs.5600/- INCLUDING GST

Sealed tenders in duplicate super scribing Procurement of Boiler chemical "TENDER ENQUIRY NO. ITPS/Unit 3&4/2018-19/210 due on 01/03/2019 are invited for supply and delivery of the following items to IB Thermal Power Station. The instruction to renderers is given overleaf.

NOTE :

1. Chemicals shall be required in staggered manner as per our required consumption pattern and storage capacity for site Basis.
2. OPGC shall inform about delivery of chemicals 10-12 days in advance to supply at site

Further please note to submit your offer considering GST provision and its related input tax credit benefits to be passed on to OPGC

- Bidder should have fully fledged manufacturing / authorized for particular tender/ Dealer set up for supplying the tendered item.
- Vendors are requested to kindly furnish your PAN, GST No.
- Bank Mandate form to be submitted to make your payment through RTGS/NET.
- Rate will be valid for the 1 year from date of award of contract. Repeat order can be placed as per requirement of the OPGC.
- Delivery: **Within (02) Two Months** from the date of P.O. placement of individual purchase order.
- Vendors are requested to send their **sealed offer** subscribing the tender number, date and due date on the envelope. Mail offer may not consider at the time of price opening.
- Vendors are requested to submit their seal offers at our office by sending through FIRST FLIGHT COURIER TO JHARSUGUDA BRANCH, PIN- 768 201 / SPEED POST/REGISTER POST.
- OPGC reserves the right to accept / reject any or all tenders, split up the scope among eligible bidders or cancel the tender altogether without assigning any reason thereof.

Price offered should be of CIP destination (our site) including freight charge, IB Thermal Power Station, P & F, Insurance except GST which is to be extra are to be indicated in terms of percentage of basic price or will

be loaded maximum while comparing. Offer may not consider without EMD. Please **enclose product catalogue & company price list, offer will remain valid** for a period of 180 days from the date of tender opening. TDS @20% should be deducted from your bill in case of non-submission of PAN details.

IF THE LAST DATE OF ISSUE / RECEIPT / OPENING HAPPENS TO BE A HOLIDAY OR THE OFFICE REMAINS CLOSED DUE TO ANY OTHER FORCE MAJEUR CONDITIONS, THE TENDER WILL BE ISSUED/ RECEIVED / OPENED AT THE RESPECTIVE TIME ON THE NEXT WORKING DAY.

Thanking you

Yours faithfully

-SD
AGM-(SCM)

GENERAL INSTRUCTIONS

- 1.0 EACH QUOTATION SHOULD BE SENT IN PROPERLY SEALED ENVELOPE ADDRESSED TO THE (PROCUREMENT & CONTRCATS DEPT.)- UNIT 3&4, ASHEERBAD PANDA, IB THERMAL POWER STATION, BANHARPALI, DIST. JHARSUGUDA, PIN: 768234. THE ENVELOPE SHOULD BEAR THE TENDERER'S DISTINCT RUBBER STAMP. TENDER NO. _____ DUE ON DT. _____ SHOULD INVARIABLY BE GIVEN ON THE COVER.
- 2.0 IN CASE OF ITEMS OF SPECIFIC MAKE, ONLY MANUFACTURERS AND THEIR ACCREDITED AGENTS/STOCKIEST/AUTHORIZED DEALERS ARE ENTITLED TO QUOTE. FOR THIS THEY SHOULD SUBMIT AN ATTESTED COPY OF THE PRINTED PRICE LIST ALONG WITH TENDER.
- 3.0 THE TENDERS SUBMITTED MUST BE FREE FROM OVER WRITINGS OR EROSIONS. CORRECTIONS & ADDITIONS IF ANY MUST BE ATTESTED. INCOMPLETE TENDER SHOULD NOT BE SUBMITTED. TENDERS RECEIVED AFTER DUE DATE OF OPENING WILL NOT BE ENTERTAINED.
- 4.0 THE REQUIRED EMD IN SHAPE OF DD DRAWN IN FAVOUR OF "ORISSA POWER GENERATION CORPORATION LIMITED" PAYABLE AT SBI, IB THERMAL POWER STATION, BANHARPALI, CODE NO.9510, / CENTRAL BANK OF INDIA, BELPAHAR (CODE-3899) / ANDHRA BANK, ADHAPADA (CODE-0662) SHOULD INVARIABLY BE ENCLOSED WITH THE TENDER.
- 5.0 THE OFFER GIVEN MUST REMAIN VALID FOR A PERIOD OF 180 DAYS FROM THE DATE OF OPENING OF BID.
- 6.0 RATE WILL BE VALID FOR 1 YEAR FROM DATE OF AWARD OF CONTRACT.
- 7.0 MANUALS/PAMPHLETS/LEAFLETS AND DRAWINGS ILLUSTRATING TECHNICAL DETAILS/YEAR OF MANUFACTURE, MAKERS NAME, COUNTRY OF ORIGIN MUST BE ENCLOSED WITH THE TENDER, SAMPLE IF REQUIRED SHOULD BE SUBMITTED ALONG WITH TENDER.

- 8.0 THE PRICE QUOTED SHOULD BE FIRM AND DELIVERY CIP DESTINATION INCLUSIVE OF PACKING, FORWARDING, TRANSPORTATION AND INSURANCE CHARGES EXCEPT GST WHICH IS TO BE EXTRA AS ACTUAL.
- 9.0 ACTUAL/PERCENTAGE OF SALES TAX/EXCISE DUTY LEVIABLE AND DECLARED TO BE CHARGED SHOULD BE DISTINCTLY SHOWN ALONG WITH PRICE QUOTED. WHERE IT IS NOT MENTIONED CLAIMS FOR PAYMENT OF SALES TAX AND EXCISE DUTY SHALL NOT BE ENTERTAINED ON ANY GROUND. SALES TAX REGISTRATION NUMBER MUST BE INDICATED INVARIABLY.
- 10.0 THE TENDERER SHOULD BE ABLE TO COMPLETE DELIVERY WITHIN 4 WEEKS FROM THE DATE OF RECEIPT OF PURCHASE ORDER.
- 11.0 THE TENDERER SHOULD BE AGREEABLY TO OUR PAYMENT TERMS I.E 100% WITHIN 30 DAYS OF RECEIPT AND VERIFICATION OF MATERIALS AND INSTALLATION WITH CONFIGURATION OF THE SAME.
- 12.0 QUALITY OF MATERIALS TO BE SUPPLIED SHOULD BE BRAND NEW, FREE FROM ALL FLAWS, GOOD FINISH AND SHOULD BE AS PER TECHNICAL SPECIFICATION AND RELEVANT TO IS SPECIFICATION.
- 13.0 THE BIDDER SHOULD CLEARLY MENTION THE PERIOD OF WARRANTY FOR EACH ITEM QUOTED WHICH SHOULD NOT BE LESS THAN ONE YEAR AND INDICATE TERMS AND CONDITION FOR AMC (ANNUAL MAINTENANCE CONTRACT) AFTER PERIOD BY WARRANTY.
- 14.0 THE TENDER MUST ACCOMPANY PHOTO COPY OF LATEST & VALID INCOME TAX CLEARANCE CERTIFICATE & SALES TAX CLEARANCE CERTIFICATE WITHOUT WHICH TENDER WILL BE REJECTED.
- 15.0 DESTINATION MEANS CENTRAL STORES, IB THERMAL POWER STATION, BANHARPALI.
- 16.0 WHENEVER TENDERERS HAVE ENTERED INTO RATE CONTRACT WITH DGS&D OR EPM, THE WILL INDICATE THE SAME IN THEIR TENDERS AND SUBMIT A COPY OF RATE CONTRACT AS A PROOF OF CLAIM.
- 17.0 THE QUANTITY INDICATED IN THIS ENQUIRY IS PROVISIONAL AND SUBJECT TO CHANGE.
- 18.0 SUPPLIER HAVING PAST EXPERIENCE OF SUPPLYING SIMILAR ITEMS TO OTHER THERMAL POWER STATIONS MAY SUBMIT A PHOTO COPY OF THE P.O. ALONG WITH THE QUOTATION.
- 19.0 THE UNDERSIGNED RESERVES THE RIGHT TO ACCEPT/REJECT ANY OR ALL THE TENDER WITHOUT ASSIGNING ANY REASON THEREOF.
- 20.0 PENALTY FOR DELAY IN DELIVERY: - THE VENDOR IS LIABLE TO PAY PENALTY AT THE RATE OF 0.5 % OF THE COST OF UNDELIVERED MATERIALS PER WEEK OR PART THEREOF SUBJECT TO MAXIMUM 05 % OF THE COST OF UNDELIVERED MATERIALS. IF DELAY IS BEYOND 10 WEEKS OR LESS DEPENDING UPON THE REQUIREMENT, THE BUYER RESERVE THE RIGHT TO CANCEL THE P.O. AND COLLECT THE MATERIALS FROM ANY OTHER SOURCE AT THE RISK OF ORIGINAL SUPPLIER WITHOUT MAKING ANY REFERENCE TO HIM. THE ADDITIONAL FINANCIAL INVOLVEMENT OCCURS IF ANY FROM PROCURING OTHER SOURCE SHALL BE RECOVERED FROM YOU.

21.0) Preparation of comparative statement

Vendor should note following loading factors to be used by opgc during evaluation process in case the same has not been considered during offer submission.

P&F charges	2%
Freight less than 300 kms	3%
300 kms. To 500 kms.	4%
500 kms. To 1000 kms.	5%
Above 1000 kms.	6%
Insurance	0.086%

(Note: percentage loading will be limited to full truck/trailer load rate for each truck load).

(b) Payment terms loading

1.5% per month (wherever parties have quoted 100% through bank/advance against our standard and payment terms of bid documents)

In case of payment through bank loading for a period 30 days and in case of advance payment along with p.o. the loading for the period of delivery period plus 30 days, may be taken. In case of 90% through bank & balance 10% within 30 days after receipt and acceptance of materials. Loading factor will be $1.5 \times 0.9 = 1.35\%$. Accordingly for other payment terms loading factors will be calculated.

(c) **Delivery term loading:** if the delivery period required as per bid requirement is deviated the loading shall be done @0.5% per week or part thereof for the period over and above the stipulated delivery period.

Loading procedures

Basic price

Packing & forwarding charges (on basic price only)

Freight on (basic + P&F)

Insurance on (basic + P&F + GST)

Payment terms loading on (basic + P&F + GST)

In case on variable prices, variable excise duty etc. The following norms/systems will be taken into consideration.

22.0 PREPARATION OF BID:

The bidder(s) shall submit the bid in two part, namely-

- I) Techno commercial Bid and
- II) Price bid

PART-I: TECHNO-COMMERCIAL BID

A complete set of original Tender documents as issued to the Bidder duly filled in as prescribed in different clauses of the Tender documents with signature & stamp in all pages as token of unconditional acceptance shall constitute Techno-commercial Bid.

The bidder shall enclose the following documents in this bid.

- a) Crossed demand draft for requisite amount drawn in favor of Odisha power generation corporation ltd. in the manner prescribed above towards the earnest money and tender cost without which the tender will be summarily rejected.

Note: if required additional sheet may be used to furnish all above information but in the format provided in general conditions of contract.

The techno-commercial bid with all its enclosures as mentioned should be put in an envelope, sealed & super scribed as “techno-commercial bid”. This envelope must contain name of the work, NIT no., due date of opening and name & address of the bidder on bottom left hand corner of the cover.

PART-II: PRICE BID

Kindly submit the Price bid in a different envelope as mentioned in the table above.

Price bids of only those bidders will be opened who meet as per qualification criteria given below. The Owner shall not entertain any correspondence with any Bidder in relation to the acceptance or rejection of any Price Bid.

Qualification criteria

1. The Bidder must be a Manufacturer or their Authorized dealer of the materials. Authorization certificate/ Dealership agreement forwarded by manufacturer etc. shall be submitted as a documentary proof. Service center details shall be provided for providing after sales services.
2. The bidder must indicate the make & Items quoted in the price bid format enclosed in the tender document.
3. Bidder must carry the MSDS (material safety data sheet), quality certificate for each chemical.
4. Bidder must confirm to supply as per technical specification as stipulated in the tender document on his letter head (Self declaration).
5. Must submit copy of PAN & GST registration along with the technical bids.
6. In case the bidder is registered under MSME/NSIC copy of certificate to be submitted in the technical bid.

Notwithstanding anything stated above, OPGC reserves the right to assess the capability and capacity of the Bidder to perform the contract, should the circumstances warrant such an assessment in the overall interest of OPGC.

PRICE BID

Name of Chemicals	UOM	Qty	Details	Unit price	Total
Liq. Ammonia	Kg	27000	<i>As per IS 799 Latest revision.AR/GR Grade. Packing size 25 Ltr Carboy. Make: Merck/Rankem/Sigma Aldrich Staggered delivery is required. first lot 7 MT and rest 4 lot 5 MT/Lot each. Delivery intimation shall be given 10-12 day in advance for delivery. Material shall be delivered at site within given time at FOR basis. Purchase order validity shall be 6 month from the date of PO.</i>		
Tri Sodium Phosphate	Kg	50	<i>As per IS 573 Latest revision.AR Grade. Packing size 25 Kg Bag with inner liner. Technical Grade Dodeca hydrated form. Delivery required in single lot at FOR basis.</i>		

TOTAL (GST EXTRA AT ACTUAL)=