



Odisha Power Generation Corporation Limited IB Thermal Power Station

AT/P.O: BANHARPALI,; DIST.: JHARSUGUDA, PIN: 768234(ODISHA), INDIA

Tel. 06645-289354 / 289355 / 289356, Fax: 06645- 289355 / 222254 / 222230.

E mail: bkmishra@opgc.co.in; debesh.mohanty@opgc.co.in; mousumi.mohanty@opgc.co.in

SAFE & CLEAN POWER IS OUR COMMITMENT AN ISO-14001; OHSAS-18001 ORGANIZATION

Tender documents against

NIT No. ITPS/ (Purchase)/Unit 3 & 4/2018-2019/215 dt.06/02/2019

For Supply of SKF/FAG/TIMKEN make bearings with bearing bank facility on Rate Contract Basis for two years to IB Thermal Power Station.

Date for Issue of Tender Paper	08/02/2019 to 22/02/2019
Last Date of receipt of Bid	22/02/2019 by 15:00 hours at under signed office
Date of Techno commercial bid opening	22/02/2019 at 15:30hours
Date of Price bid opening	To be intimated later on
Cost of Tender Paper	NIL. Bid document may be downloaded from our website.
Earnest Money Deposit	Rs.70,000/- (Seventy Thousand only)

Note: Before Submission of bid, please ensure proper documentation is made as mentioned in the bid.

Add. General Manager, SCM



Odisha Power Generation Corporation Limited IB Thermal Power Station

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IB Thermal Power Station, At/PO: Banharpali, Dist. Jharsuguda (Odisha), PIN: 768234 is a unit of Orissa Power Generation Corporation Limited a Govt. of Odisha undertaking having 49 % of share by AES USA and engaged in generation of 2x210 MW Thermal Electric Power. The Plant site is about 17 Kms. from Belpahar Railway Station and 40Kms.from Jharsuguda Rly. Station on S.E. Rly. On the Mumbai- Howrah main line.

Sealed bids in **Two bid** system are invited from **SKF/FAG/TIMKEN** authorized stockist /dealer /distributor only in their own letter heads for **“supply of SKF/FAG/TIMKEN make bearings with bearing bank facility at our site on rate contract (R/C) basis for two years”** mentioned in **Annexure -1** to Ib Thermal Power Station as per specification mentioned thereunder. The tenderer must have in line experience, financial capability and have supplied such items to other industrial concerns of repute.

The bidders must have relevant credentials in support of their claim of being manufacturers / authorized stockiest / authorized dealer / authorized distributor of and copy of purchase order in support of said items to other concern of repute along with their offer. The bidders shall have to submit their offer in two parts.

Note:

- All Micro & Small Enterprises (MSEs) who are registered with DIC/KVIC/KVIB/Coir Board/NSIC/DHH/ Udyog Aadhar Memorandum are eligible to get the benefit of exemption from payment of EMD & Tender cost and to get the exemption, the participating bidders have to obtain/register as MSME for the specific service/supply of goods/both.
- To get the exemption of EMDs & tender fee, the party has to make an application to the head of supply chain management (SCM) who is conducting tendering process along with proof of documents regarding eligibility of the exemption at least 2 days before the last day of bid submission. The HOD after due examination will allow to participate without submission of EMD& tender fee & the same has to be communicated to bidder in writing.
- Vendors are requested to submit their seal offers at our office by sending through FIRST FLIGHT COURIER TO JHARSUGUDA BRANCH, PIN- 768 201 / SPEED POST/REGISTER POST.
- OPGC reserves the right to accept / reject any or all tenders, **split up the scope** among eligible bidders or cancel the tender altogether without assigning any reason thereof.



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Part-I –Techno Commercial bid shall comprise of the following facts with required documents.

Qualifying Criteria:

1. Bidder should be a manufacturer / authorized stockist / authorized dealer / authorized distributor of SKF/FAG/TIMKEN Bearings. Necessary supporting document to this effect like authorization certificate to be submitted.
2. Bidder should maintain bearing bank at our site and keep minimum stock quantity of bearings at our site as intimated by us from time to time.
3. Photo copy of Valid PAN and GST number.
4. EMD of Rs.70,000/- in shape of DD payable on State Bank of India (Code No. 9510)/Central Bank of India, IB Thermal Power Station(Code-3899)/ Andhra Bank, Adapada (Code-0662), Ib Thermal Power Station, Banharpali, Jharsuguda in favour of Orissa Power Generation Corporation Limited. EMD can be submitted directly in our company name – Odisha Power Generation Corporation Limited, Banharpali. Account number of State Bank of India - 10765789090(Code No. 9510). Account number of Central Bank of India, IB Thermal Power Station – 2062780721. Account number of Andhra Bank, Adapada - 066211011000005 (Code-0662)
5. Bidder must have executed Purchase Orders / Rate Contracts of
 - i) One order of value not less than Rs.50 lakhs
 - ii) Two orders of value not less than Rs.30 lakhs each
 - iii) Three orders of value not less than Rs.20 lakhs eachCredentials in support of the above supplies should be provided by the bidder.
6. Average Annual financial turnover during the last three years, (2015-16, 2016-17 and 2017-18) should be Rs.20 lakhs or more. Audited Balance sheet and profit & Loss A/C must be submitted along with the Techno-commercial Bid. In case the account is not audited a certificate from a chartered accountant should be produced towards turnover.
7. Bidder should clearly specify whether they have **Quoted or Not Quoted** against each item as per the list of bearings attached with the RFP document.

Acceptance of Reverse Auction: Bidders are to give their acceptance for participating in e-Reverse Auction through M/s.MSTC in addition to the submission of manual Price Bids. E-RA will be held prior to opening of manual price bids and the lowest among both manual bids and e-RA will be considered further for evaluation.

The detailed terms and conditions of the e-Reverse Auction is given at **Annexure-2** as **“RULES AND REGULATIONS OF THE E-REVERSE AUCTION”**.

NB: The transaction fee for e-RA will be Rs.10,000/- + Taxes as applicable, payable to M/s.MSTC.

Special Conditions:

1. The quantity and product mix shall be finalised in consultation with user departments & store of Ib Thermal Power Station. Ib Thermal Power Station can consume the stocks as and when required. The consumed bearings shall be billed for and accordingly the stock would be replenished. The stock to bearing bank shall always remain a property of the supplier during its license period. The supplier shall guarantee the genuineness and usability of all the bearings kept in the Bearing Bank.
2. **Discount:** Discount Structure on MRP should be mentioned clearly.
3. **Price & Taxes:** Price should be on FOR, ITPS basis. GST as applicable at the time of delivery shall be paid extra and it should be shown separately in the invoice.
4. **Payment Terms:** Payment shall be made within 30 days on submission of bills and after usage on submission of Invoice along with all supporting documents.



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5. **BEARING BANK WORKING PROCEDURE:** The terms & Conditions of the operating procedures of bearing bank are as hereunder:-

5.1- M/s OPGC will provide a separate Space at their central stores premises for storing and maintaining Bearing Bank to the successful bidder/supplier.

5.2- M/s OPGC will provide a list of their requirement of bearings from time to time, which is to be deposited by the successful bidder in the Bearing Bank.

5.3- The successful bidder has to maintain a very neat & clear record of all deposits & withdrawals in an excel sheet with all the relevant details like, Delivery Challan No., Delivery Challan Date, ITPS Material Code, User Department, Bearing type, Rate, Total Value Each No. etc.

5.4- Based upon such a list, the bidder shall arrange supplies through delivery Challan.

5.5- M/s OPGC will take necessary steps to allow entry of materials into the plants that are to be stocked in the bearing bank with a provision on returnable basis on submission of necessary documents to the security wing duly endorsed by the representative of stores wing of ITPS.

5.6- M/s OPGC will advise the bidder on the stock to be maintained at site for operational convenience. There would be re-ordering level for every items & there would be safety stock at any point of time. If the quantity falls below re-ordering level the materials would be replenished immediately by the supplier. At no point of time the stock quantity of any item shall fall below the safety stock. Stores will intimate the re-ordering level data on 1st week of every month for necessary replenishment.

5.7- The bidder agrees to the fact that stocks in the ITPS Bearing Bank will not be open for trading to other customers. However replacement will be allowed with prior permission of ITPS authority.

5.9- If the supplier fails to supply the bearing within one (01) day of placement of requisition, ITPS has the liberty to procure the same (any brand) from the outside party without any further reference to the supplier. The additional cost of procuring the said bearing from other source shall be deducted from the bills towards penalty charges.

6.0 **BILLING FOR PAYMENT:**

6.1 At the end of each month, OPGC will intimate the list of bearings consumed for which the supplier will raise the invoice for payment.

6. OVERHAULING REQUIREMENTS: Additional requirement for overhauling on account of new plant & machinery, or modification to existing ones & insurance spares would not be a part of the bank in normal case but stock shall be kept if informed periodically in advance.

6.1 Items for which rates are mentioned in the SKF/FAG/TIMKEN price list are only covered in the Bearing Bank and SKF/FAG/TIMKEN shall inform prices for non price list items, if required to be included in Bearing Bank list.



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- 6.2 The rate prevailing on day of consumption shall be applicable for invoicing after the applicable discount irrespective of when they have been deposited in the bearing bank with consultation of ITPS authority.
7. **GUARANTEE & WARRANTY:** The merchantability & fitness of the materials should be guaranteed against any manufacturing defect or bad workmanship for a period of 12 months from the date of use or 18 months from the date of supply of bearings to M/s OPGC whichever is earlier. The bearings found not complying the above shall be replaced free of cost.
8. **INSURANCE:** The Insurance of bearing kept in the Bearing Bank with all effective coverage is under the scope of the bidder/supplier.
9. **STORING SPACE OF BEARING BANK:**
- 9.1- The supplier would be provided specified area at central store of Ib Thermal Power Station to enable them to use the said space for trading purpose of bearing for the contract period.
- 9.2- The supplier would only be able to trade its own bearings through the said Bearing Bank to the M/s OPGC only. This storing place would no way to be used for trading business with any outside parties.
- 9.3 The M/s OPGC will provide suitable rooms/space having proper ventilation & lightings with proper racks for stocking the materials at Ib Thermal Power Station, Banharpali.
10. **SAFETY & ENVIRONMENT MEASURES:**
- 10.1 The supplier will be responsible for protection of the bank against pilferage or other types of physical damages. However M/s OPGC Ltd. will arrange common security services along with other premises of nearby area including central store of ITPS. M/s OPGC Ltd. would not be liable for any kind of theft, damaged to goods caused by fire or any other means of the store provided to the supplier.
- 10.2- M/s OPGC Ltd. would advice the supplier on the safety related issue to be taken into consideration by the concerned store keeper. The supplier have to adhere the safety regulation of M/s OPGC Ltd.
- 10.3- Neither the supplier nor its' persons are permitted to use any type of environmental hazardous material in any manner with the transactions made with M/s OPGC Ltd. Use of asbestos materials is not allowed. While doing preservation any type of contamination of oil with the soil is also not permissible. Disposal of the used oil/preservatives to be done with consultation of store personnel.
11. **LEGAL AFFAIRS:**
- 11.1- Either party can discontinue the Bearing Bank by issuing a clear three-month notice to the other party.
- 11.2- Disputes if any shall be settled through a mutually appointed arbitrator. The decision of the arbitrator shall be final and binding upon both the parties concerned. For this case Director/ Managing Director, M/s OPGC Ltd. shall be treated as the arbitrator. The dispute shall be subjected to Jharsuguda jurisdiction.



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12. FORCE MAJEURE: Neither the supplier nor OPGC shall in anyway be liable nor responsible for non- performance of this agreement either in whole or in part or for any delay in the performance thereof in consequence of any strike, lock-outs, war, break-out of hostilities, rebellion, civil commotion , riot, labor unrest , Act of god, any change of law or government import policy or other import restriction, orders including administrative orders and or decrees of any government, government agency or any other government authority, break-down of or damage to any facilities used for the production, transportation , reception, manufacture, handling or delivery of the products as far as the supplier is concerned and similar occurrence and break-down or plant shut down of the units so far as either or both parties are concerned and /or in the event of any other supervening clause rendering performance or further performance by either of the parties of their obligation under this agreement, impossible in accordance with the most liberal interpretation of the doctrine of frustration of contract and then in such an event either of the parties shall not be responsible for any liability whatsoever to the other party .

13. VALUE ADDED SERVICE

13.1 - Visit of applications engineer, to attend the applications related issues, frequent failures etc, and suggest the solutions, to our plant once every three months without any extra charge.

13.2- Free Access to supplier root cause failure analysis.

13.3- Free Access to the technical journals of the supplier on bearings.

13.4- Training of 20 engineers from ITPS once in a year for bearing mounting, bearing balancing and dismounting.

13.5- Predictive maintenance services informing of condition monitoring for 10 critical equipment in Boiler, Turbine & Generator area twice in a year with report & recommendations without additional cost to M/s OPGC Ltd.

Stock Audit will be done once in 2 month by supplier along with preservation of bearings.

Preservative compound/Anti corrosive oil shall be provided free of cost by supplier for preservation of bearings.



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PROFORMA FOR SUMMARY QUOTATION FOR TECHNICAL & UN-PRICED COMMERCIAL BID) PART-1

Tender No.: ITPS/ (Purchase)/Unit 3 & 4/2018-2019/215 dt.06.02.2019

Sl. No.	Techno Commercial Points	OPGCL Needs	To be filled by the bidder
1	Technical Specification as per Tender Enquiry	Accepted / Not accepted. If not accepted detail deviation and proposal.	
2	Fulfilment of scope under supply	Accepted / deviation details if any	
3	The Bidder must be a manufacturer or authorised stockist/ distributor / dealer having authorization for SKF or FAG or TIMKEN bearings having in line experience, financial capability and should have supplied such items to other Industrial concerns of repute.	Credentials to be submitted Yes/ No.	
4	Bidder is a ISO 9001/ ISO 14001 firm	Yes/ No.	
5	All Tests to be carried out as per the bid document	Yes/ No.	
6	Bidder has to submit EMD of Rs.70,000/- either in shape of DD payable on State Bank of India (Code No. 9510) Banharpali/Central Bank of India, IB Thermal Power Station (Code-3899)/ Andhra Bank, Adapada (Code-0662), Ib Thermal Power Station, Banharpali, Jharsuguda in favour of Orissa Power Generation Corporation Limited / RTGS/ NEFT.	Submitted/Not submitted details to be mention	
7	Bidder should executed Purchase Orders / Rate Contracts of i) One order of value not less than Rs.50 lakhs ii) Two orders of value not less than Rs.30 lakhs each iii) Three orders of value not less than Rs.20 lakhs each Credentials in support of the above supplies should be provided by the bidder.	Submitted/Not Submitted	
8	Price Basis	FOR Destination Ib Thermal Power Station. Parties offering FOR Ex. Works please give the place of works.	



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9	Packing & Forwarding charges % or Rs..... in Lump sum Inclusive/ Exclusive.	
10	GST % Inclusive/ Extra/Not applicable.	
11	The bidder has to accept our payment terms i.e. 100% payment shall be made within 30 days from the date of usage and bill submission and GRN.	Accepted/ Not accepted.(in case non acceptance loading shall be done)	
12	Packing material as per OPGCL term to use non asbestos and environmentally friendly material.	Yes/ No	
13	Payment to be made through RTGS mode	Accepted/ Not accepted.	
14	All Bank charges to vendor account	Accepted/ Not accepted.	
15	Tender Notice NIT General Terms & Conditions	Accepted/ Not accepted.	
15	Acceptance to guarantee clause	Accepted/ Not accepted.	
16	Average Annual financial turnover during the last three years, (2015-16, 2016-17 and 2017-18) should be Rs.20 lakhs or more. Audited Balance sheet and profit & Loss A/C must be submitted along with the Techno-commercial Bid. In case the account is not audited a certificate from a chartered accountant should be produced towards turnover.	Submitted/Not Submitted	
17	Bidders shall offer their acceptance for participating in Reverse Auction for finalization of price bid for placement of order based on Reverse Auction/Sealed Price Bid/ combination of both Reverse Auction and Sealed Price Bid.	Accepted/ Not Accepted	

Authorised Signatory:

Name of the firm:

Designation:

Company Seal:

Place & Date.



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Part-II

Part-II is the Price Bid only which should contain the price & details of breakup of the trade discount, Packing, forwarding, GST, freight & insurance. Bidders are to quote for their products as per the Items listed in the **Annexure-3** given herein.

Modality of bid evaluation:

- i. Bidders for SKF make shall quote price against each item as per the format at Annexure-3. Bidders for FAG and TIMKEN shall specify the equivalent reference no. of their own make against each item and then quote price against each item as per Annexure-3.
- ii. Bids will be evaluated on lowest total price basis on the quantity provided as per Annexure-3 considering the lowest total of both e-RA and manual bids. For evaluation purpose the commonly quoted items of all bidders will be considered in price comparison.
- iii. E-Reverse Auction will be conducted on lumpsum total price basis of the commonly quoted items of all bidders with Base Price as determined by OPGC.
- iv. The lowest price obtained after e-RA shall be proportionately distributed and applied to each line item in line with the price quoted and evaluated in the hard copy offer of the said bidder. OPGC reserves the right to further negotiate with the lowest evaluated bidder, if required.
- v. The Rate Contract will be finalized with the lowest evaluated bidder at the final discount figure obtained with respect to its MRP.

The above two bids (Part I and Part II) should be sealed in envelopes separately super scribing as **Technical Bid/Price bid** as the case may be and enclosed in third sealed envelope super scribing **NIT No. ITPS/ (Purchase)/Unit 3 & 4/2018-2019/215 dt.06/02/2019** for **"Supply of SKF/FAG/TIMKEN make bearings with bearing bank facility on rate contract (R/C) basis for two years to ITPS"**. Your offer should reach to this office on or before **Dt.22/02/2019** up to 15:00Hrs. Part-I (Technical Bid) shall be opened on the same day at 15:30 in presence of either the bidder or their authorized representative. Parties who shall qualify in Technical bid shall be intimated to attend on a future date & venue to keep them present in the opening of Price Bid.

Tenders without EMD shall not be accepted. Offers received late due to postal or courier delay shall not be entertained. The bidder at their interest should ensure delivery of the bid well in advance.

Add. General Manager, SCM



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Bank MANDATE FORM for e-payment
(To be submitted in Duplicate)

To.
Orissa Power Generation Corporation Ltd.,
Ib thermal power station,
Banharpali,
Orissa

Dear Sir,

Sub: - Authorization for release of payment due from OPGC Ltd through e-mode facilities of RTGS / NEFT / Internet Banking.

We are the regular contractor/Supplier to your organization and are executing work /supplying materials under different Contracts/ Purchase Orders to OPGC Ltd. We request you to release the payment of the outstanding amount electronically i.e, through RTGS, NEFT, Fund Transfer or any other suitable way. The details of our bank account are as follows: -

(Please fill in the information in CAPITAL LETTERS. Please TICK wherever it is applicable)

1. Name of the Party:

2. Address of the Party

City Pin Code

E-mail ID

Permanent Account Number

Telephone/Cell No.....

3. Particulars of Bank :

Bank Name		Branch Name	
Branch Place		Branch City	
Pin code		Branch Code	
MICR No			
Account Type	Savings:	Current:	Cash Credit:
Account No. (as appearing in the Cheque Book) :			
(9 Digits code number appearing on the MICR Bank of the cheque supplied by the Bank. Please attach Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name & code and Account number)			
IFSC Code			

4. Date from which the mandate should be effective :

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information, I shall not hold Orissa Power Generation Corporation Ltd responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through internet / RTGS / NEFT.

Place:

Date :

Signature of the Party / Authorized Signatory

.....
Certified that particulars furnished above are correct as per our records.

Bank's Stamp:

Date:

(Signature of the Authorized Official from the Banks)



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ANNEXURE -2

RULES AND REGULATIONS OF THE E-REVERSE AUCTION

Buyer's Name/Owner	Ib Thermal Power Station (A Unit of Odisha Power Generation Corporation Limited)
Auction To Be Conducted By	MSTC Limited
Name of the work	Rate Contract (RC) for supply of Bearings for two years.
Reference	NIT No. ITPS/ (Purchase)/Unit 3 & 4/2018-2019/215 dt.06/02/2019
Date & Time Of Auction	Auction Date: [To be intimated later] Online e-Reverse Auction Time : [To be intimated later] URL: www.mstcecommerce.com/eprochome/opgc
Special Instructions	Bidding in the last minutes and seconds should be avoided in the bidders own interest. Neither the Service Provider nor OPGC will be responsible for any lapses /failure on the part of the vendor, in such cases.
Auto Extension of Closing Time	5 minutes NB: If any bidder quotes 5 minutes before closing time, the closing time will be extended automatically for another 05 minutes and so on till 05 minutes idle time between the bids.
Decremental Value	Minimum decrement is Rs. 10,000/- and in multiples of Rs. 10,000/-
Start Price	The start price shall be confirmed before start of the e-RA and the same should be the estimated price as decided by OPGC.

1. For the proposed e-Reverse Auction, techno-commercially qualified bidders only shall be eligible to participate.
2. Bidders must be a registered user to bid for Buyer ("OPGC") in MSTC portal www.mstcecommerce.com/eprochome/opgc. Bidders need to have their Login ID and Password prior to e-Reverse Auction.
3. Bidders have to participate as per the e-Reverse Auction time and date communicated to them & based upon e-Reverse Auction invitation for particular Auction.
4. Quotation once submitted through e-Reverse Auction cannot be withdrawn /deleted. Otherwise, the EMD submitted by the bidder shall stand forfeited.
5. Buyer reserves the right to ban the bidder from participating in e-Reverse Auction without any explanation/reason at any stage of e-Reverse Auction.
6. Buyer reserves the rights to extend / cancel the e-Reverse Auction.
7. E-Reverse Auction shall be conducted in Indian Rupees only.
8. All prices submitted by Bidder in e-Reverse Auction shall be as per Tender's Terms & Conditions.
9. Validity of bids: As mentioned in Tender Document.
10. Written Confirmation shall be taken in advance regarding participation in the e-Reverse Auction to buyer along with the Authorized person name and details.
11. Buyer reserves the right to award the Purchase Order / Service Order as per buyer's discretion irrespective of Live Auction Rank.
12. Buyer reserves the right to repeat the e-Reverse Auction of same package.
13. **After completion of e-Reverse Auction, OPGC shall open the manual price bids submitted during tendering. The lowest evaluated bid of all the bids submitted in manual and e-Reverse Auction process shall be considered for award of the Purchase order / Work order.**



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14. The bidders shall quote from their own offices/ place of their choice. Internet connectivity shall have to be ensured by bidders themselves.
15. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, OPGC at its own discretion shall debar the bidder from the e-Reverse Auction/Tender and future participation also.
16. OPGC reserves the right to cancel the e-Reverse Auction process/ tender at any time, before ordering, without assigning any reason and may go for manual opening of price bids as per standard practice.
17. OPGC shall not have any liability to bidders for any interruption or delay in access to the MSTC portal irrespective of the cause. In such cases, the decision of OPGC shall be binding on the bidders.
18. Other terms and conditions shall be as per NIT, bidder's techno-commercial Bid and other latest correspondences/ final confirmations, (if any) against the NIT.
19. If any item is not quoted by a bidder, the maximum price quoted by the other participated bidders for that item shall be considered for arriving evaluated price of that bidder.
20. The total L1 Price obtained through e-Reverse Auction shall be proportionately distributed among each line item in line with the price quoted and evaluated in the hard copy price bid.
21. The price quoted in e-Reverse Auction is the total price for all the items and quantity as per Price Schedule of NIT irrespective of any omission by the bidder in the hard copy price bid.
22. In case, the L1 Bidder in e-Reverse Auction and manual Tender happens to be the same bidder, then minimum price among both shall be considered as L1. If the bidder disagrees to accept the said condition, then his EMD shall be forfeited. Apart from this the bidder will be debarred from participating in future e-Reverse Auction/Tender of OPGC.
23. Each Bidder shall get the final loading factor (%age of the quoted price) from OPGC before e-Reverse Auction for the deviations, if any, taken by them in the techno-commercial bid.
24. The Price quoted in the e-Reverse Auction shall be inclusive of all applicable taxes (as per GST), deviations considering the loading factor (got from OPGC/Tender Condition as mentioned in above clause) on his quoted price.

UNDERTAKING

I hereby undertake that I agree to the **"Rules and Regulations of the e-Reverse Auction"** mentioned herein.

Signature:

Name:

Date:

Company Name:

Seal: