



**ODISHA POWER GENERATION CORPORATION LIMITED**  
**IB THERMAL POWER STATION UNIT # 3 & 4**  
**At/PO: BANHARPALI, DIST: JHARSUGUDA – 768 234 (ODISHA)**  
**TEL: (06645) 289273 Mob.: 8260630001**  
**CIN NO - U40104OR1984SGC001429; PAN: AAAC04759R;**  
**CST: 21771700082(C); GST: 21AAACO4759R1ZZ;**  
**Email: [mohit.murmu@opgc.co.in](mailto:mohit.murmu@opgc.co.in); [bkmishra@opgc.co.in](mailto:bkmishra@opgc.co.in);**

**NOTICE INVITING TENDER**

**NIT No. ITPS/Pur./24-25/19**

**Date: 06/Jul/2024**

Separate Sealed bids (Two Part) in the prescribed format are invited from bona fide and financially sound reputed Agencies/ Registered Firms/ Companies for supply of following materials at 2X660 MW IB Thermal Power Station, Banaharpali.

SLN	Scope of Work	Tender Cost (In ₹.)	EMD (In ₹.)	Sale of Tender Document	Date of Receipt & Submission /Opening of Technical Bid
1	Supply of Coal Mill Spares (HP1103)	-	₹.64,000.00	06/07/2024 to 27/07/2024 (Hard copy only)	Up to 3:00 PM on 27/07/2023 3:30 PM onwards on 27/07/2023

**NB:**

- Bidders having the requisite qualifying requirements specified in the bid document shall only be considered for the work.**
- Further please note to submit your offer considering GST provision and its related input tax credit benefits to be passed on to OPGC**

Cost of bid document (non-refundable) shall be paid by Demand Draft in favor of OPGC Ltd. drawn on State Bank of India (Code-9510)/ Union Bank of India (Code-UBIN0806625)/ Central Bank of India (Code-283899) payable at ITPS, Banharpali. Cost of bid document shall have to be submitted along with the bid and the DD towards the tender cost (separate from EMD) should be prepared on or before the last date of sale of tender, otherwise the bid shall be liable for rejection. In case of any discrepancy found between tender document submitted by the agency and the master copy in our office, the latter should prevail. No claim on this account shall be entertained. Complete and signed sealed bids in hard copy form only shall be received at Contract Cell, ITPS. Bids shall be opened at Contract Cell, ITPS in the presence of the bidders or their authorized representatives, if present at the time of opening. If the last date of issue/ receipt/ opening happens to be a HOLIDAY/ office closed, the tender will be issued/ received/ opened at the respective time on the next working day. The photocopies of all the supporting documents required for participating in the tender mentioned in NIT/ Tender paper shall be submitted along with the bid; otherwise, the bid is liable for rejection. Bids without EMD will be rejected outright.

**NIT No. ITPS/Pur./24-25/19**

**Date: 06/Jul/2024**

Bids received after stipulated date & time shall not be entertained. OPGC shall not take any liability on account of any postal/courier delay. OPGC reserves the right to accept/reject any or all tenders, seek additional clarifications, split up the scope among eligible bidders or cancel the tender altogether without assigning any reasons thereof.

**N.B:**

**For further details & downloading of Tender documents, please visit our web site [www.opgc.co.in](http://www.opgc.co.in).**

**Important: Agenda/Corrigenda/ Extensions, if any, will be notified on the OPGC website only and will not be published in any other media. Bidders are requested to visit our website regularly for any amendment of the present bid till finalization of bidding process.**

**Sd/- GM- SCM**

***SAFE & CLEAN POWER IS OUR COMMITMENT***



## **INFORMATION TO BIDDERS**

**ODISHA POWER GENERATION CORPORATION LIMITED (“OPGC” OR “OWNER”) AN ISO 14001 & OHSAS ORGANIZATION AND COMMITTED TO THE SAFETY HEALTH ENVIRONMENT INCORPORATED UNDER THE COMPANIES ACT 1956, INDIA. OPGC STARTED AS A WHOLLY OWNED COMPANY OF THE GOVERNMENT OF ODISHA (THE “GOO”) WITH THE OBJECTIVE OF ESTABLISHING, OPERATING & MAINTAINING LARGE THERMAL POWER GENERATING STATIONS. IN THE PURSUIT OF ITS OBJECTIVE, OPGC ESTABLISHED IB THERMAL POWER STATION (“ITPS”) WITH TWO UNITS OF 210 MW EACH IN THE IB VALLEY AREA OF JHARSUGUDA DISTRICT IN THE STATE OF ODISHA (UNITS 1 & 2) - PHASE-I. THE POWER PLANT COMMENCED THE COMMERCIAL OPERATION IN 1996. THE ENTIRE GENERATION FROM THESE UNITS IS CONTRACTED TO GRIDCO, THE STATE-OWNED COMPANY, ON THE BASIS OF A LONG-TERM POWER PURCHASE AGREEMENT. AS PART OF ITS CAPACITY ADDITION PROGRAM, OPGC ESTABLISHED TWO ADDITIONAL UNITS OF 2 X 660 MW, BASED ON SUPERCRITICAL TECHNOLOGY, ADJACENT TO THE EXISTING POWER STATION AT THE SAME LOCATION. THE PLANT SITE IS ABOUT 17 KMS. FROM BELPAHAR RAILWAY STATION AND 40 KMS. FROM JHARSUGUDA RLY. STATION ON S.E. RLY. ON THE MUMBAI- HOWRAH MAIN LINE.**

- 1.0 THE BIDS COMPLETE IN ALL RESPECT MUST BE SUBMITTED IN A SEALED ENVELOPE SUPER SCRIBED WITH TENDER ENQUIRY NUMBER, NAME OF THE WORK AND DUE DATE OF OPENING. THE BID DOCUMENTS ARE NOT TRANSFERABLE. THE BIDDER MUST SUBMIT THE FOLLOWING ALONG WITH THE BID:
- a) EMD OF REQUISITE AMOUNT AS PER NIT SHALL BE PUT IN A SEALED ENVELOPE SEPARATELY. BID WITHOUT EMD WILL BE REJECTED OUTRIGHT.
  - b) PHOTOCOPIES OF REGISTRATION CERTIFICATE, INCOME TAX PAN AND GSTN.
  - c) BID DOCUMENTS DULY SIGNED & STAMPED IN ALL PAGES AS A TOKEN OF ACCEPTANCE.
- 2.0 ORIGINAL PRICE BID DULY FILLED IN, SIGNED & STAMPED ON EACH PAGE SHALL BE SUBMITTED. ANY PRICE BREAKUP (IF REQUIRED) MUST BE SUBMITTED SEPARATELY. THE RATES OFFERED BY THE BIDDER SHALL BE CLEARLY WRITTEN IN ENGLISH (CLEARLY HAND WRITTEN OR TYPED) BOTH IN WORDS AND FIGURES AND SHALL BE FREE FROM ANY ABERRATIONS, DELETIONS, CORRECTIONS AND OVERWRITING. IN CASE OF ANY ILLEGIBILITY OF THE OFFER SUBMITTED BY BIDDER THE INTERPRETATION BY OPGC SHALL BE FINAL AND BINDING ON THE

BIDDER. INSERTION, POSTSCRIPT, ADDITION AND ALTERATION SHALL NOT BE ACCEPTED AFTER SUBMISSION OF THE BID.

- 3.0 NOTE: TENDERS SUBMITTED WITHOUT THE ABOVE REQUIREMENTS SHALL BE LIABLE FOR REJECTION.
  - 4.0 BIDDERS ARE ADVISED TO SUBMIT THE TENDER BASED STRICTLY ON THE TERMS AND CONDITIONS AND SPECIFICATIONS CONTAINED IN THE TENDER DOCUMENTS AND NOT STIPULATE ANY DEVIATIONS IN NORMAL CASE.
  - 5.0 OPGC WILL AWARD THE CONTRACT TO THE SUCCESSFUL BIDDER WHOSE BID HAS BEEN FOUND THE EVALUATED LOWEST I.E. ON L-1 BASIS.
  - 6.0 OPGC RESERVES THE RIGHT TO EVALUATE THE QUOTATION ON SUCH DEVIATIONS HAVING FINANCIAL IMPLICATIONS BY ADDING THE COST DETERMINED BY OPGC.
  - 7.0 WHEREVER IT IS MENTIONED IN THE SPECIFICATION THAT THE CONTRACTOR SHALL PERFORM CERTAIN WORK OR PROVIDE CERTAIN FACILITIES, IT IS UNDERSTOOD THAT THE CONTRACTOR SHALL DO SO AT HIS COST.
  - 8.0 BEFORE QUOTING THE RATES, THE BIDDER SHOULD GO THROUGH THE SPECIFICATIONS, SCOPE OF WORK, AND SPECIAL CONDITION OF CONTRACTS ETC. AND GET HIMSELF FULLY CONVERSANT WITH THEM.
  - 9.0 THE DETAILS OF ITEMS IN THE PRICE SCHEDULE SHALL BE READ IN CONJUNCTION WITH THE CORRESPONDING TECHNICAL SPECIFICATIONS. ITEMS OF WORK PROVIDED IN THE PRICE SCHEDULE BUT NOT COVERED IN THE TECHNICAL SPECIFICATIONS SHALL BE EXECUTED STRICTLY AS PER INSTRUCTIONS OF ENGINEER IN CHARGE
  - 10.0 THE BIDDERS SHALL QUOTE RATES INCLUSIVE OF THE COMPLETE COST TOWARDS CONSUMABLES, TOOLS AND TACKLES, EQUIPMENTS, LABOUR, LEVIES, TAXES AND DUTIES IF ANY, ALL SAFETY PPE'S AS PER OPGC NORMS TO ALL WORKMEN, RECTIFICATION, MAINTENANCE TILL HANDING OVER, SUPERVISION OVERHEADS, PROFITS AND ALL INCIDENTAL CHARGES NOT SPECIFICALLY MENTIONED BUT REASONABLY IMPLIED AND NECESSARY TO COMPLETE THE WORK ACCORDING TO CONTRACT.
  - 11.0 OPGC RESERVES THE RIGHTS OF ACCEPTING THE WHOLE OR ANY PART OF THE TENDER AND BIDDER SHALL BE BOUND TO PERFORM THE SAME AT THEIR QUOTED RATES.
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**Note:**

- Item wise HSN Code with GST rate applicable to be indicated in the offer
- Further please note to submit your offer considering GST provision and its related input tax credit benefits to be passed on to OPGC
- Dealer/ Distributor/Channel Partner should enclose valid authorization certificate from principal manufacturer.
- Vendors are requested to kindly furnish your PAN, GST No.
- Tender Specification/Make for Supply of aforementioned items shall be as per the tender specification & BOQ.
- Bidders must follow the general instruction while submitting the price bid.
- Bank Mandate form to be submitted to make your payment through RTGS/NET.

- Vendors are requested to send their **Sealed & Secured Bid (Two Part)** subscribing the tender number, date and due date on the envelope. Mail offer may not consider at the time of price opening.
- The Tender shall be accompanied by Earnest Money Deposit (EMD) @ ₹.64,000.00. The Earnest Money offered shall be in shape of Demand Draft/Pay Order/Bank Guarantee (BG as per attached format & shall be valid for 06 months) in favor of ODISHA Power Generation Corporation Ltd. drawn on State Bank of India (Code-9510)/ Union Bank of India (Code-UBIN0806625)/ Central Bank of India (Code-283899).
- All Micro & Small Enterprises (MSEs) who are registered with DIC/ KVIC/ KVIB/ Coir Board/ NSIC/ DHH/ Udyog Aadhar Memorandum are eligible to get the benefit of exemption from payment of EMD & Tender cost and to get the exemption, the participating bidders have to obtain/ register as MSME for the specific service/ supply of goods/ both.
- To get the exemption of EMDs & Tender Fee, the party must make an application to the head of Supply Chain Management (SCM) who is conducting tendering process along with proof of documents regarding eligibility of the exemption at least 2 days before the last day of bid submission. The HOD after due examination will allow to participate without submission of EMD & Tender Fee & the same has to be communicated to bidder in writing.
- The Earnest Money of all unsuccessful Bidders will be returned within thirty (30) days after the award of the Contract.
- Any Tender not accompanied with Earnest Money in accordance with aforesaid provisions shall be rejected by the Owner as non-responsive Bid.
- No interest will be payable by the Owner on the said amount covered under Earnest Money/ other Security Deposits.
- On finalization of Tender, Earnest Money deposited in form of DD of successful Bidder will be treated as part of the initial security at the option of the said Contractor or shall be returned to the successful bidder at his option.
- A Bidder shall submit the Tender which satisfies each condition laid down in this notice and other tender documents, failing which the Tender will be liable to be rejected.
- The Odisha Power Generation Corporation Ltd. do not bind themselves to accept the lowest or any tender or to give any reasons for their decision. The Owner reserves the right to allow the Public Sector Undertakings price preference facilities as admissible under existing Govt. policy. The prospective Bidders may apprise themselves of the relevant Govt. notification in this regard before submission of their bid. The Odisha Power Generation Corporation Ltd. reserves the right of accepting the whole or any part of the Tender or split the total scope of work among eligible Bidders and Bidder(s) shall be bound to perform the same at his/ their quoted rates.
- OPGC reserves the right to accept/ reject any or all tenders, split up the scope among eligible bidders or cancel the tender altogether without assigning any reason thereof.
- Bidder must submit the price bid as per the price bid format.
- Bid documents duly signed & stamped in all pages as a token of acceptance.
- Original price bid duly filled in, signed & stamped on each page shall be submitted. Any price breakup (if required) must be submitted separately. The

rates offered by the bidder shall be clearly written in English (clearly hand written or typed) both in words and figures and shall be free from any aberrations, deletions, and corrections and overwriting. In case of any illegibility of the offer submitted by bidder the interpretation by OPGC shall be final and binding on the bidder. Insertion, postscript, addition, and alteration shall not be accepted after submission of the bid.

- Bidders are advised to submit the tender based strictly on the terms and conditions and specifications contained in the tender documents and not stipulate any deviations in normal case.
- Vendors are requested to submit their seal offers at our office by sending through **COURIER/ SPEED POST/ REGISTER POST/ BY PERSON.**
- OPGC will award the contract to the successful bidder whose bid (offered/ evaluated) has been found the lowest i.e., on L-1 basis.
- OPGC reserves the right to evaluate the quotation on such deviations having financial implications by adding the cost determined by OPGC.
- Wherever it is mentioned in the specification that the contractor shall perform certain work or provide certain facilities, it is understood that the contractor shall do so at his own cost.
- Before quoting the rates, the Bidder should go through the specifications, scope of work, special condition of contracts etc. and get himself fully conversant with them.
- The details of items in the price schedule shall be read in conjunction with the corresponding technical specifications. Items of work provided in the price schedule but not covered in the technical specifications shall be executed strictly as per instructions of Engineer in charge.
- Rate will be valid for the 1 year from date of award of contract. Extension/Repeat order can be placed as per requirement of the OPGC for a period of 6 months for supply.
- Delivery: Material shall be required within 20-30 days on F.O.R. site Basis from the date of placement of purchase order on successful bidder.
- OPGC reserves the rights of accepting the whole or any part of the tender and bidder shall be bound to perform the same at their quoted rates.

**Note: Tenders submitted without the above requirements shall be liable for rejection.**

PRICE OFFERED SHOULD BE FOR DESTINATION (OUR SITE) INCLUDING FREIGHT CHARGE, IB THERMAL POWER STATION, P & F, INSURANCE EXCEPT GST WHICH IS TO BE EXTRA ARE TO BE INDICATED IN TERMS OF PERCENTAGE OF BASIC PRICE OR WILL BE LOADED MAXIMUM WHILE COMPARING. 100% PAYMENT WITHIN 30 DAYS OF RECEIPT & ACCEPTANCE OF MATERIALS. OFFER MAY NOT CONSIDER WITHOUT EMD. PLEASE ENCLOSE PRODUCT CATALOGUE & COMPANY PRICE LIST, OFFER WILL REMAIN VALID FOR A PERIOD OF 180 DAYS FROM THE DATE OF TENDER OPENING. TDS @20% SHOULD BE DEDUCTED FROM YOUR BILL IN CASE OF NON-SUBMISSION OF PAN DETAILS.

BIDS RECEIVED AFTER STIPULATED DATE & TIME SHALL NOT BE ENTERTAINED. OPGC SHALL NOT TAKE ANY LIABILITY ON ACCOUNT OF ANY POSTAL/COURIER DELAY. OPGC RESERVES THE RIGHT TO ACCEPT / REJECT

ANY OR ALL TENDERS, SEEK ADDITIONAL CLARIFICATIONS, SPLIT UP THE SCOPE AMONG ELIGIBLE BIDDERS OR CANCEL THE TENDER ALTOGETHER WITHOUT ASSIGNING ANY REASONS THEREOF.

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## **GENERAL INSTRUCTIONS**

- 1.0 EACH QUOTATION SHOULD BE SENT IN PROPERLY SEALED ENVELOPE ADDRESSED TO THE GM (PROCUREMENT DEPT.) - UNIT 3&4, IB THERMAL POWER STATION, BANHARPALI, DIST. JHARSUGUDA, PIN: 768234. THE ENVELOPE SHOULD BEAR THE TENDERER'S DISTINCT RUBBER STAMP. TENDER NO. \_\_\_\_\_ DUE ON DT. \_\_\_\_\_ SHOULD INVARIABLY BE GIVEN ON THE COVER.
- 2.0 IN CASE OF ITEMS OF SPECIFIC MAKE, ONLY MANUFACTURERS AND THEIR ACCREDITED AGENTS/ STOCKIEST/ AUTHORIZED DEALERS ARE ENTITLED TO QUOTE. FOR THIS THEY SHOULD SUBMIT AN ATTESTED COPY OF THE PRINTED PRICE LIST ALONG WITH TENDER.
- 3.0 THE TENDERS SUBMITTED MUST BE FREE FROM OVER WRITINGS OR EROSIONS. CORRECTIONS & ADDITIONS IF ANY MUST BE ATTESTED. INCOMPLETE TENDER SHOULD NOT BE SUBMITTED. TENDERS RECEIVED AFTER DUE DATE OF OPENING WILL NOT BE ENTERTAINED.
- 4.0 THE REQUIRED EMD IN SHAPE OF DD DRAWN IN FAVOUR OF "ODISSA POWER GENERATION CORPORATION LIMITED" PAYABLE AT SBI, IB THERMAL POWER STATION, BANHARPALI, CODE NO.9510, / CENTRAL BANK OF INDIA, BELPAHAR (CODE - 3899)/ UNION BANK OF INDIA, ADHAPADA (CODE - UBIN0806625) SHOULD INVARIABLY BE ENCLOSED WITH THE TENDER.
- 5.0 NO INTEREST WILL BE PAYABLE BY THE OWNER ON THE SAID AMOUNT COVERED UNDER EARNEST MONEY/ OTHER SECURITY DEPOSITS.
- 6.0 THE OFFER GIVEN MUST REMAIN VALID FOR A PERIOD OF 180 DAYS FROM THE DATE OF OPENING OF BID.
- 7.0 RATE WILL BE VALID FOR 1 YEAR FROM DATE OF AWARD OF CONTRACT.
- 8.0 MANUALS/ PAMPHLETS/ LEAFLETS AND DRAWINGS ILLUSTRATING TECHNICAL DETAILS/ YEAR OF MANUFACTURE, MAKERS NAME AND COUNTRY OF ORIGIN MUST BE ENCLOSED WITH THE TENDER, SAMPLE IF REQUIRED SHOULD BE SUBMITTED ALONG WITH TENDER. OPGC WILL NOT PROVIDE ANY DRAWING TO THE BIDDER.
- 9.0 THE PRICE QUOTED SHOULD BE FIRM AND DELIVERY F.O.R. DESTINATION INCLUSIVE OF PACKING, FORWARDING, TRANSPORTATION AND INSURANCE CHARGES EXCEPT GST WHICH IS TO BE EXTRA AS ACTUAL.
- 10.0 ACTUAL/ PERCENTAGE OF SALES TAX/ EXCISE DUTY LEVIABLE AND DECLARED TO BE CHARGED SHOULD BE DISTINCTLY SHOWN ALONG WITH PRICE QUOTED. WHERE IT IS NOT MENTIONED CLAIMS FOR PAYMENT OF SALES TAX AND EXCISE DUTY SHALL NOT BE ENTERTAINED ON ANY GROUND. SALES TAX REGISTRATION NUMBER MUST BE INDICATED INVARIABLY.
- 11.0 THE TENDERER SHOULD BE ABLE TO COMPLETE DELIVERY WITHIN 20-30 DAYS FROM THE DATE OF RECEIPT OF PURCHASE ORDER.
- 12.0 THE TENDERER SHOULD BE AGREEABLY TO OUR PAYMENT TERMS I.E 100% WITHIN 30 DAYS OF RECEIPT AND VERIFICATION OF MATERIALS AT OUR SITE.
- 13.0 QUALITY OF MATERIALS TO BE SUPPLIED SHOULD BE BRAND NEW, FREE FROM ALL FLAWS, GOOD FINISH AND SHOULD BE AS PER TECHNICAL SPECIFICATION AND RELEVANT TO IS SPECIFICATION.



- 14.0 THE TENDER MUST ACCOMPANY PHOTO COPY OF LATEST & VALID INCOME TAX CLEARANCE CERTIFICATE & GST CERTIFICATE WITHOUT WHICH TENDER WILL BE REJECTED.
- 15.0 DESTINATION MEANS CENTRAL STORES, IB THERMAL POWER STATION, AND BANHARPALI.
- 16.0 WHENEVER TENDERERS HAVE ENTERED INTO RATE CONTRACT WITH DGS&D OR EPM, THEY WILL INDICATE THE SAME IN THEIR TENDERS AND SUBMIT A COPY OF RATE CONTRACT AS A PROOF OF CLAIM.
- 17.0 THE QUANTITY INDICATED IN THIS ENQUIRY IS PROVISIONAL AND SUBJECT TO CHANGE AS PER PLANT REQUIREMENT, WHICH MAY INCREASE OR DECREASE DURING THE CONTRACT PERIOD. OPGC HAS NO OBLIGATION TO RECEIVE THE FULL ORDERED QUANTITY.
- 18.0 SUPPLIER HAVING PAST EXPERIENCE OF SUPPLYING SIMILAR ITEMS TO OTHER THERMAL POWER STATIONS MAY SUBMIT A PHOTO COPY OF THE P.O. ALONG WITH THE QUOTATION.
- 19.0 WARRANTY WILL BE MINIMUM OF 12 MONTHS FROM DATE OF DISPATCH. WARRANTY & TEST CERTIFICATE HAS TO BE PROVIDED ALONG WITH MATERIAL.
- 20.0 THE UNDERSIGNED RESERVES THE RIGHT TO ACCEPT/ REJECT ANY OR ALL THE TENDER WITHOUT ASSIGNING ANY REASON THEREOF.
- 21.0 PENALTY FOR DELAY IN DELIVERY: - THE VENDOR IS LIABLE TO PAY PENALTY AT THE RATE OF 0.5 % OF THE COST OF UNDELIVERED MATERIALS PER WEEK OR PART THEREOF SUBJECT TO MAXIMUM 05 % OF THE COST OF UNDELIVERED MATERIALS. IF DELAY IS BEYOND 10 WEEKS OR LESS DEPENDING UPON THE REQUIREMENT, THE BUYER RESERVE THE RIGHT TO CANCEL THE P.O. AND COLLECT THE MATERIALS FROM ANY OTHER SOURCE AT THE RISK OF ORIGINAL SUPPLIER WITHOUT MAKING ANY REFERENCE TO HIM. THE ADDITIONAL FINANCIAL INVOLVEMENT OCCURS IF ANY FROM PROCURING OTHER SOURCE SHALL BE RECOVERED FROM YOU.
- 22.0 COMMERCIAL EVALUATION:
- a) PREPARATION OF COMPARATIVE STATEMENT  
VENDOR SHOULD NOTE FOLLOWING LOADING FACTORS TO BE USED BY OPGC DURING EVALUATION PROCESS IN CASE THE SAME HAS NOT BEEN CONSIDERED DURING OFFER SUBMISSION:
- |                           |        |
|---------------------------|--------|
| P&F CHARGES               | 2%     |
| FREIGHT LESS THAN 300 KMS | 3%     |
| 300 KMS. TO 500 KMS.      | 4%     |
| 500 KMS. TO 1000 KMS.     | 5%     |
| ABOVE 1000 KMS.           | 6%     |
| INSURANCE                 | 0.086% |
- NOTE: PERCENTAGE LOADING WILL BE LIMITED TO FULL TRUCK/ TRAILER LOAD RATE FOR EACH TRUCK LOAD).
- b) PAYMENT TERMS LOADING  
1.5% PER MONTH (WHEREVER PARTIES HAVE QUOTED 100% THROUGH BANK/ ADVANCE AGAINST OUR STANDARD AND PAYMENT TERMS OF BID DOCUMENTS).  
IN CASE OF PAYMENT THROUGH BANK LOADING FOR A PERIOD 30 DAYS AND IN CASE OF ADVANCE PAYMENT ALONG WITH P.O. THE LOADING FOR

THE PERIOD OF DELIVERY PERIOD PLUS 30 DAYS, MAY BE TAKEN. IN CASE OF 90% THROUGH BANK & BALANCE 10% WITHIN 30 DAYS AFTER RECEIPT AND ACCEPTANCE OF MATERIALS.

LOADING FACTOR WILL BE  $1.5 \times 0.9 = 1.35\%$ . ACCORDINGLY, FOR OTHER PAYMENT TERMS LOADING FACTORS WILL BE CALCULATED.

c) DELIVERY TERM LOADING

IF THE DELIVERY PERIOD REQUIRED AS PER BID REQUIREMENT IS DEVIATED THE LOADING SHALL BE DONE @0.5% PER WEEK OR PART THEREOF FOR THE PERIOD OVER AND ABOVE THE STIPULATED DELIVERY PERIOD.

23.0 LOADING PROCEDURES:

BASIC PRICE

PACKING & FORWARDING CHARGES (ON BASIC PRICE ONLY)

FREIGHT ON (BASIC + P&F)

INSURANCE ON (BASIC + P&F + FREIGHT)

GST (BASIC + P&F + FREIGHT+INSURANCE)

PAYMENT TERMS LOADING ON (BASIC + P&F + FREIGHT+GST)

DELIVERY TERM LOADING ON (BASIC + P&F + FREIGHT+GST)

24.0 WEIGHT/ LENGTH VARIATION: IN CASE THE PAYMENT IS DONE ON WEIGHING THE CONSIGNMENT AT SITE, ALLOWABLE TOLERANCE OF +/- 0.25% SHALL BE APPLICABLE. THIS TOLERANCE SHALL BE ALLOWED AS WEIGH BRIDGE TOLERANCE DUE TO WEIGHMENT IN TWO DIFFERENT WEIGH BRIDGE (IF AVAILABLE). FOR ANY VARIATION BEYOND THIS ALLOWABLE TOLERANCE NECESSARY ADJUSTMENT SHALL BE MADE DURING RELEASING PAYMENT BY WAY OF SUBMISSION OF CREDIT NOTE BY THE VENDOR. IF THE WEIGHT VARIATION IS +/- 0.25% FROM THE INVOICED WEIGHT/ CHALLAN WEIGHT THE INVOICED WEIGHT WILL BE ACCEPTED FOR THE PURPOSE OF ACCOUNTAL AS WELL AS PAYMENT. IF THERE IS THREE CONTINUOUS NEGATIVE TOLERANCE IS FOUND NO MORE TOLERANCE SHALL BE ALLOWED. VENDOR SHALL HAVE TO SUBMIT THE CREDIT AS PER WEIGHMENT BY OPGC.

25.0 FORCE MAJEURE: ANY DELAY OR FAILURE TO PERFORM THE CONTRACT BY EITHER PARTY CAUSED BY ACTS OF GOD OR ACTS OF GOVERNMENT OR ANY DIRECTION OR RESTRICTION IMPOSED BY GOVERNMENT OF INDIA WHICH MAY AFFECT THE CONTRACT OR THE PUBLIC ENEMY OR CONTINGENCIES LIKE STRIKES, RIOTS ETC. SHALL NOT BE CONSIDERED AS DEFAULT FOR THE PERFORMANCE OF THE CONTRACT OR GIVE RISE TO ANY CLAIM FOR DAMAGE. WITHIN 7 DAYS OF OCCURRENCE AND CESSATION OF THE EVENT(S), THE OTHER PARTY SHALL BE NOTIFIED. ONLY THOSE EVENTS OF FORCE MAJEURE WHICH IMPEDES THE EXECUTION OF THE CONTRACT AT THE TIME OF ITS OCCURRENCE SHALL BE TAKEN INTO COGNIZANCE.

26.0 PATENTS, ROYALTIES, SELLER'S LIABILITY AND COMPLIANCE OF REGULATIONS: VENDOR SHALL PROTECT AND FULLY INDEMNIFY THE PURCHASER FROM ANY CLAIMS FOR INFRINGEMENT OF PATENTS, COPY RIGHT, TRADE MARK OF THE LIKE. SELLER SHALL ALSO PROTECT AND FULLY INDEMNIFY THE PURCHASER FROM ANY CLAIMS FROM SELLERS WORKMAN/ EMPLOYEES, THEIR HEIRS, DEPENDENTS, REPRESENTATIVES ETC. OR FROM ANY OTHER PERSON/ PERSONS OR BODIES/ COMPANIES

ETC. FOR ANY ACT OF COMMISSION OR OMISSION WHILE EXECUTING THE ORDER. SELLER SHALL BE RESPONSIBLE FOR COMPLIANCE WITH ALL REQUIREMENTS UNDER THE LAWS AND SHALL PROTECT AND INDEMNIFY COMPLETELY THE PURCHASER FROM ANY CLAIMS/ PENALTIES ARISING OUT OF ANY INFRINGEMENT.

**27.0 SECURITY, BANK GUARANTEE:**

- a) SECURITY DEPOSIT: SECURITY DEPOSIT CLAUSE FOR PERFORMANCE OF SUPPLY @5% OF BASIC VALUE IN SHAPE OF DD/ BG/ DEDUCTED FROM THE BILL. NO INTEREST WILL BE PAYABLE BY THE OWNER ON THE SAID AMOUNT COVERED UNDER EARNEST MONEY/ OTHER SECURITY DEPOSITS. THE EARNEST MONEY DEPOSITED WITH THE TENDER SHALL BE ADJUSTED TOWARDS INITIAL SECURITY DEPOSIT AT THE OPTION OF THE BIDDER. CONTRACTOR SHALL FURNISH THE INITIAL OR TOTAL SECURITY AMOUNT @5% OF BASIC VALUE IN SHAPE OF BG/DD/DEDUCTED FROM THE BILL.
- b) BANK GUARANTEE (BF) IN THE PRESCRIBED FORMAT FROM ANY NATIONALIZED OR SCHEDULED BANK TO BE SUBMITTED WITHIN THE SPECIFIED TIME PERIOD. IN ALL THE CASES IF TOTAL SECURITY IS NOT DEPOSITED EITHER IN FORM OF DEMAND DRAFT OR BANK GUARANTEE WITHIN 15 DAYS OF ISSUANCE OF LOI/ ORDER THE SECURITY AS MENTIONED ABOVE SHALL BE RECOVERED FROM THE RUNNING BILL OF THE CONTRACTOR. THE BANK GUARANTEE FACILITY SHALL BE EXTENDED TO ONLY COMPANIES OF REPUTE AT THE DISCRETION OF OPGC.

BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT SHALL BE VALID FOR THE ENTIRE CONTRACT PERIOD PLUS ADDITIONAL 03 MONTHS. IN CASE OF ORDER EXTENSION/ RENEWAL BANK GUARANTEE TO BE RENEWED ACCORDINGLY.

- 28.0 LANGUAGE:** THE CONTRACT INCLUDING THE PURCHASE ORDER AND ALL SCHEDULES, ANNEXURES (IF ANY) AND RELATED DOCUMENTS AND COMMUNICATIONS AND NOTICES ISSUED PURSUANT TO OR IN CONNECTION WITH ITS PROVISIONS, SHALL BE IN ENGLISH. IN THE EVENT THE CONTRACT, ITS SCHEDULES, ANNEXURES (IF ANY) OR ANY RELATED DOCUMENT IS TRANSLATED INTO OR IS IN ANY OTHER LANGUAGE, THE ENGLISH VERSION THEREOF SHALL TAKE PRECEDENCE AND CONTROL THE INTERPRETATION THEREOF.

**PREPARATION OF BID:**

**The bidder(s) shall submit the bid in two part, namely-**

- 1.0 TECHNO-COMMERCIAL UNPRICED BID
- 2.0 COMMERCIAL PRICED BID

**PART-I: TECHN-COMMERCIAL UNPRICED BID**

A complete set of original Tender documents as issued to the Bidder duly filled in as prescribed in different clauses of the Tender documents with signature & stamp in all pages as token of unconditional acceptance shall constitute Techno-commercial Unpriced Bid.

The bidder shall enclose the following documents in this bid:

- Crossed demand draft for requisite amount drawn in favor of Odisha Power Generation Corporation Ltd. in the manner prescribed above towards the Earnest Money Deposit (EMD) and Tender Cost without which the tender will be summarily rejected.
- Bidder must clearly specify whether they have quoted or Not Quoted & also indicate the make/ brand quoted against each item unpriced bid format enclosed in the tender document.
- Bidder must submit all the supporting documents as mentioned in the Qualification Criteria.
- Acceptance of Reverse Auction as mentioned in the Qualification Criteria.
- GST Certificate copy.
- PAN Certificate copy.
- MSME/NSIC copy of certificate (if applicable).

Note: if required additional sheet may be used to furnish all above information but, in the format, provided in general conditions of contract.

The Techno-Commercial Unpriced Bid with all its enclosures as mentioned should be put in an envelope, sealed & super scribed as “Techno-Commercial Unpriced Bid”. This envelope must contain name of the work, NIT No., Due Date of Opening and Name & Address of the Bidder on bottom left-hand corner of the cover.

**PART-II: COMMERCIAL PRICED BID**

Bidder must submit the Commercial Priced Bid in a different envelope as mentioned in the table (Price Bid Format).

Price Bids of only those bidders will be opened who meet as per qualification criteria given below. The Owner shall not entertain any correspondence with any Bidder in relation to the acceptance or rejection of any Price Bid.

.....

## **QUALIFICATION CRITERIA**

### 1.0 Technical Criteria:

- 1.1 The Bidder must be a Manufacturer of Coal Mill spares for past three years (from the date of issue of this tender). Certificate of incorporation/ ISO certification/ Factory License shall be submitted as a documentary proof.
- 1.2 The bidder must have supplied spares for Coal Mill HP1103 or above to BHEL supplied Coal Fired Thermal Power Plants having Unit size 500 MW or above. Bidder must submit PO copies during the last Five (5) Years (from the date of issue of this tender) meeting any one of the following criteria. Work Order copy shall be submitted as a documentary proof.
  - Three orders each of value not less than ₹.12.87 Lakhs.
  - OR
  - Two orders each of value not less than ₹.16.09 Lakhs.
  - OR
  - One order of value not less than ₹.25.75 Lakhs.

### 2.0 Financial Criteria:

- 2.1 Average annual financial turnover during last three years (i.e., 2021-22, 2022-23 and 2023-24) should be ₹.38.62 Lakh or more. Audited Balance Sheet and profit & Loss A/C must be submitted along with the Techno-commercial Bid. In case the account is not audited, a certificate from a chartered accountant should be produced towards turnover.

#### Note:

- For all qualification criteria all supporting documents to be provided.
- Owner reserves the right to obtain necessary documents and to access the qualification of the Bidder, after submission of bid, as deemed necessary by Owner to establish bidder's qualification.

### 3.0 Commercial Criteria:

- 3.1 Bidder must confirm to supply as per technical specification as stipulated in the tender document (Self-declaration on your letter head to be submitted).
- 3.2 The Bidder must indicate the Make/ Manufacturer & items quoted in the unpriced bid format enclosed in the tender document as per the make list provide for the tender.
- 3.3 The Bidder must submit the Signed and Sealed copy of NIT as acknowledgement of review and acceptance of all the Terms & Condition mentioned in the NIT.
- 3.4 The Bidder must submit Test Certificates, fitment cum Interchangeability certificates and Guarantee/ Warranty Certificates along with dispatch documents. Guarantee/ Warrantee shall be 12 months from the date of use or 18 months from the date of supply whichever is earlier.
- 3.5 The bidder must not have been blacklisted or debarred in last five years to participate in tendering of similar supply earlier by any Govt./ Public Sector Utility/ IPP/ CP. Self-declaration certificate shall be submitted along with technical bid.p

Notwithstanding anything stated above, OPGC reserves the right to assess the capability and capacity of the Bidder to perform the contract, Limit the restriction or accept the bids of reputed (Branded) manufactures/vendors should the circumstances warrant such an assessment in the overall interest of OPGC.

Note:

- For all qualification criteria all supporting documents to be provided. Owner reserves the right to obtain necessary documents and to assess the qualification of the Bidder, after submission of bid, as deemed necessary by Owner to establish bidder's qualification.
- Any Public Sector Undertaking (PSU) willing to participate in the Tender shall be exempted from Qualification Criteria based on the documentary proof.

GM- (SCM)

**PART I - TECHNICAL BID**

<b>SLN</b>	<b>MATERIAL CODE</b>	<b>MATERIAL DETAILS</b>	<b>QTY.</b>	<b>UOM</b>	<b>TECHNICAL SPECIFICATION</b>
10	146651012001	DEFLECTOR SIDE LINER LEADING; MILL HP1103	9	EA	DEFLECTOR SIDE LINER LEADING OF COAL MILL HP1103.  1. MOC: HI-CHROME 2. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
20	146651012002	"DEFLECTOR LINER LOWER, SL-15; MILL HP1103	36	EA	DEFLECTOR LINER LOWER OF COAL MILL HP1103.  1. MOC: HI-CHROME 2. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
30	146651012010	CERAMIC PLUG FOR DEFLECTOR LINER; HP1103	1000	NO	CERAMIC PLUG FOR DEFLECTOR LINER OF MILL HP1103. DIMENSION - DIA 25MM*6MM.  1. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
40	146651012011	WELDING PLUG FOR DEFLECTOR LINER; HP1103	1000	NO	WELDING PLUG FOR DEFLECTOR LINER OF MILL HP1103.  1. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
50	146651200004	VANEWHEEL SEGMENT ASSY FOR HP1103	2	SET	VANE WHEEL SEGMENT ASSEMBLY FOR COAL MILL HP1103. 1 SET = 1 COAL MILL REQUIREMENT  1. VENDOR SHALL PROVIDE MODIFIED

					VANWHEEL 2. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
60	146651010001	AIR RESTRICTION RING SEGMENT	3	SET	AIR RESTRICTION RING SEGMENT FOR COAL MILL HP1103. 1 SET = 1 MILL REQUIREMENT  1. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
70	146651680004	SPRING STUD BRG ASSY F/COAL MILL HP1103	42	EA	1. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
80	146651690019	HEAD LINER-6 FOR HEAD LINER ASSEMBLY	12	EA	JOURNAL HEAD LINER-6 FOR COAL MILL HP1103 HEAD LINER ASSEMBLY. MOC - HI CHROME ASTM A532 GR 2.  1. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
90	146651690020	HEAD LINER-5 FOR HEAD LINER ASSEMBLY	48	EA	JOURNAL HEAD LINER-5 FOR COAL MILL HP1103 HEAD LINER ASSEMBLY. MOC: HI CHROME ASTM A532 GR 2.  1. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE



100	146651690022	HEAD LINER-3 FOR HEAD LINER ASSEMBLY	24	EA	JOURNAL HEAD LINER-3 FOR COAL MILL HP1103 HEAD LINER ASSEMBLY. MOC: HI CHROME ASTM A532 GR 2.  1. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE
110	146651690025	WELDING PLUG FOR JOURNAL HEAD LINER	200	EA	WELDING PLUG FOR COAL MILL HP1103 JOURNAL HEAD LINER ASSEMBLY  1. VENDOR SHALL PROVIDE INTERCHANGEABILITY CERTIFICATE/ FITMENT GUARANTEE CERTIFICATE

PART II - PRICED BID							
SLN	MATERIAL CODE	MATERIAL DETAILS	QTY.	UOM	UNIT PRICE	GST %	AMOUNT
10	146651012001	DEFLECTOR SIDE LINER LEADING; MILL HP1103	9	EA			
20	146651012002	"DEFLECTOR LINER LOWER, SL-15; MILL HP1103	36	EA			
30	146651012010	CERAMIC PLUG FOR DEFLECTOR LINER; HP1103	1000	NO			
40	146651012011	WELDING PLUG FOR DEFLECTOR LINER; HP1103	1000	NO			
50	146651200004	VANEWHEEL SEGMENT ASSY FOR HP1103	2	SET			
60	146651010001	AIR RESTRICTION RING SEGMENT	3	SET			
70	146651680004	SPRING STUD BRG ASSY F/COAL MILL HP1103	42	EA			
80	146651690019	HEAD LINER-6 FOR HEAD LINER ASSEMBLY	12	EA			
90	146651690020	HEAD LINER-5 FOR HEAD LINER ASSEMBLY	48	EA			
100	146651690022	HEAD LINER-3 FOR HEAD LINER ASSEMBLY	24	EA			
110	146651690025	WELDING PLUG FOR JOURNAL HEAD LINER	200	EA			
Total Basic Amount							
GST							
Total Landed Amount							
Amount (In Words)							

## **Acceptance for Participation in E-Reverse Auction**

Bidders are to give their acceptance for participating in e-Reverse Auction through M/s. MSTC in addition to the submission of manual Price Bids. E-RA will be held after opening of manual price bids and the lowest among both manual bids and e-RA will be considered further for evaluation.

The detailed terms and conditions of the e-Reverse Auction is mentioned below as “RULES AND REGULATIONS OF THE E-REVERSE AUCTION”.

**NB: The transaction fee for e-RA will be maximum up to Rs.10,000/- + Taxes as applicable, payable to M/s. MSTC.**

### **Rules and Regulations of the e-Reverse Auction:**

<b>Buyer's Name/Owner</b>	Ib Thermal Power Station (A Unit of Odisha Power Generation Corporation Limited)
<b>Auction To Be Conducted By</b>	MSTC Limited
<b>Name of the work</b>	Supply of Coal Mill Spares (HP1103) (Two Parts)
<b>Date &amp; Time of Auction</b>	Auction Date: [To be intimated later] Online e-Reverse Auction Time : [To be intimated later] URL: <a href="http://www.mstcecommerce.com/eprochome/opgc">www.mstcecommerce.com/eprochome/opgc</a>
<b>Special Instructions</b>	Bidding in the last minutes and seconds should be avoided in the bidders own interest. Neither the Service Provider nor OPGC will be responsible for any lapses /failure on the part of the vendor, in such cases.
<b>Auto Extension of Closing Time</b>	5 minutes NB: If any bidder quotes 5 minutes before closing time, the closing time will be extended automatically for another 05 minutes and so on till 05 minutes idle time between the bids.
<b>Decrement Value</b>	Minimum decrement is Rs. 10,000/- and in multiples of Rs.10,000/-
<b>Start Price</b>	The start price shall be confirmed before start of the e-RA and the same should be the lowest IPO/estimated price as decided by OPGC.

1. Bidding would be conducted through two (02) stage process comprising of technical bid in which the bidder would be required to provide the details regarding compliance with the eligibility conditions, and financial bid comprising of the Initial Price Offer (IPO) and the Final Price Offer (FPO) through E-RA.

2. The IPO is to be submitted along with the tender document separately in a sealed envelope and super scribed with “PRICE BID” along with the tender enquiry number & Name of the work. Both the techno-commercial & price bid envelopes should be kept in a third envelope sealed and super scribed with tender enquiry number and Name of the work.
3. The financial bid process will comprise of two rounds. In the first round, the IPO of the techno-commercially qualified bidders will be opened & ranked based on ascending order for determination of qualified bidders. Best five (L-1 to L-5) bidders would be qualified bidders for E-RA and such qualified bidders shall be eligible to participate in the E-RA and submit their FPO with respect to the bid.
4. For the proposed e-Reverse Auction, best five (L-1 to L-5) bidders would be qualified bidders for and such qualified bidders shall be eligible to participate in the E-RA.
5. Bidders must be a registered user to bid for Buyer (“OPGC”) in MSTC portal [www.mstcecommerce.com/eprochome/opgc](http://www.mstcecommerce.com/eprochome/opgc). Bidders need to have their Login ID and Password prior to e-Reverse Auction.
6. Bidders must participate as per the e-Reverse Auction time and date communicated to them & based upon e-Reverse Auction invitation for Auction.
7. Quotation once submitted through e-Reverse Auction cannot be withdrawn /deleted. Otherwise, the EMD submitted by the bidder shall stand forfeited.
8. Buyer reserves the right to ban the bidder from participating in e-Reverse Auction without any explanation/reason at any stage of e-Reverse Auction.
9. Buyer reserves the rights to extend / cancel the e-Reverse Auction.
10. E-Reverse Auction shall be conducted in Indian Rupees only.
11. All prices submitted by Bidder in e-Reverse Auction shall be as per Tender’s Terms & Conditions.
12. Validity of bids: As mentioned in Tender Document.
13. Written Confirmation shall be taken in advance regarding participation in the e-Reverse Auction to buyer along with the Authorized person name and details.
14. Buyer reserves the right to award the Purchase Order / Service Order as per buyer’s discretion irrespective of Live Auction Rank.
15. Buyer reserves the right to repeat the e-Reverse Auction of same package.
16. After completion of e-Reverse Auction, the lowest evaluated bid of all the bids submitted in manual and e-Reverse Auction process shall be considered for award of the Purchase order / Work order.
17. The bidders shall quote from their own offices/ place of their choice. Internet connectivity shall have to be ensured by bidders themselves.
18. If the Bidder or any of his representatives are found to be involved in Price manipulation/cartel formation of any kind, directly or indirectly by communicating with other bidders, OPGC at its own discretion shall debar the bidder from the e-Reverse Auction/Tender and future participation also.
19. OPGC reserves the right to cancel the e-Reverse Auction process/ tender at any time, before ordering, without assigning any reason and may go for manual opening of price bids as per standard practice.
20. OPGC shall not be liable for any interruption or delay in accessing the MSTC portal irrespective of any cause. In such cases, the decision of OPGC shall be

- binding on the bidders.
21. Other terms and conditions shall be as per NIT, bidder's techno-commercial Bid and other latest correspondences/ final confirmations, (if any) against the NIT.
  22. If any item is not quoted by a bidder, the maximum price quoted by the other participated bidders for that item shall be considered for arriving evaluated price of that bidder.
  23. The total L1 Price obtained through e-Reverse Auction shall be proportionately distributed among each line item in line with the price quoted and evaluated in the hard copy price bid.
  24. The price quoted in e-Reverse Auction is the total price for all the items and quantity as per Price Schedule of NIT irrespective of any omission by the bidder in the hard copy price bid.
  25. In case, the L1 Bidder in e-Reverse Auction and manual Tender happens to be the same bidder, then minimum price among both shall be considered as L1. If the bidder disagrees to accept the said condition, then his EMD shall be forfeited. Apart from this the bidder will be debarred from participating in future e-Reverse Auction/Tender of OPGC.
  26. Each Bidder shall get the final loading factor (%age of the quoted price) from OPGC before e-Reverse Auction for the deviations, if any, taken by them in the techno-commercial bid.
  27. The Price quoted in the e-Reverse Auction shall be inclusive of all applicable taxes, duties and levies, deviations considering the loading factor (got from OPGC/Tender Condition as mentioned in above clause) on his quoted price. However, the GST shall be paid extra as applicable and not included in the loading factor as well as total price.

### **Undertaking**

I hereby undertake that I agree to the "Rules and Regulations of the e-Reverse Auction" mentioned herein.

**Signature:**

**Name:**

**Date:**

**Company Name:**

**Seal:**

Bank MANDATE FORM for e-payment  
(To be submitted in Duplicate)

To,  
Odisha Power Generation Corporation Ltd.,  
Ib thermal power station,  
Banharpali,  
Odisha.

Dear Sir,

Sub: - Authorization for release of payment due from OPGC Ltd through e-mode facilities of RTGS / NEFT / Internet Banking.

We are the regular contractor/Supplier to your organization and are executing work /supplying materials under different Contracts/ Purchase Orders to OPGC Ltd. We request you to release the payment of the outstanding amount electronically i.e., through RTGS, NEFT, Fund Transfer or any other suitable way. The details of our bank account are as follows: -

(Please fill in the information in CAPITAL LETTERS Please TICK wherever it is applicable)

- 1.0 Name of the Party: .....
- 2.0 Address of the Party .....
- .....
- City ..... Pin Code .....
- E-mail ID .....
- 3.0 Permanent Account Number .....
- 4.0 Telephone/Cell No.....
- 5.0 Of Bank:

Bank Name		Branch Name	
Branch Place		Branch City	
Pin code		Branch Code	
MICR No		IFSC Code	
Account Type	Savings:	Current:	Cash Credit:
Account No. ( as appearing in the Cheque Book) :			
(9 Digits code number appearing on the MICR Bank of the cheque supplied by the Bank. Please attach Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name & code and Account number)			

6.0 Date from which the mandate should be effective :

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information, I shall not hold Odisha Power Generation Corporation Ltd responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through internet / RTGS / NEFT.

Place:

Date: Signature of the Party / Authorized Signatory

.....

Certified that particulars furnished above are correct as per our records.

Bank's Stamp:

Date: (Signature of the Authorized Official from the Banks)

**PROFORMA FOR BANK GUARANTEE IN LIEU OF DD FOR EARNEST MONEY**

(On Non Judicial stamp paper of appropriate value)

Ref:

Date:

Bank Guarantee

No.

To,

Odisha Power Generation Corporation Ltd.,

Ib Thermal Power Station, At/Po-

Banharpali, Dist.-Jharsuguda -

768234.

Dear Sir,

In consideration of Odisha Power Generation Corporation having its Registered office at 7th.Floor, Zone – A, Fortune Towers, Chandrasekharpur, Bhubaneswar-751 023 (hereinafter called the “Owner” which expression shall unless repugnant to the subject or context include its successors and assigns) having issued Tender Specification Against NIT No. \_\_\_\_\_ Dated \_\_\_\_\_ to M/s. \_\_\_\_\_ having its Registered/ Head office at \_\_\_\_\_ (hereinafter called the Bidder) who wishes to participate in the said tender for and you, as a special favor, have agreed to accept an irrevocable and unconditional Bank Bid Guarantee for an amount of ₹ \_\_\_\_\_ valid up to \_\_\_\_\_. On behalf of the Bidder, as a condition for participation in the said tender.

We, the \_\_\_\_\_ Bank incorporated under \_\_\_\_\_ law and having one of our branches at \_\_\_\_\_ and having our Registered office/Head office at \_\_\_\_\_ do here by unconditionally and irrevocably guarantee and undertake to pay to the “Owner” immediately on demand without any demur reservation, protest, contest and recourse to the extent of the said sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only). Any such claim/ demand made by the said “Owner” on us shall be conclusive and binding on us irrespective of any dispute or differences raised by the Bidder. This guarantee shall be irrevocable and shall remain valid up to \_\_\_\_\_. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from M/s. \_\_\_\_\_ on whose behalf this guarantee is issued.

We, the said Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the owner in writing and agree that any change in the constitution of the said tenderer or the said Bank shall not discharge our liability. In witness where of the Bank, through its authorized officer, has set its hand and stamp on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.



Witness:	
(Signature)	(Signature)
_____	_____
Name	Name _____ (Designation with Bank stamp) Official Address Attorney as per Power of Attorney No. _____ Date _____

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE**

(On Non-Judicial Stamp paper of Appropriate Value)

- 1.0 In consideration of OPGC Ltd. Having its registered office at Zone - A, 7th Floor, Fortune Tower, Chandrasekaharpur, Bhubaneswar - 751023, Odisha herein-in after called the "Owner" which expression shall unless repugnant to the subject or context include its successor & assignees) having awarded to M/s ..... with its Registered/Head office at..... here-in after referred to as the "Contractor" which expression shall unless repugnant to the subject or context include its successor, executors & assignees) a contract by issue of Owner's Letter of Intent No. .... Dated ..... and the same having been unequivocally accepted by the contractor resulting in a contract bearing No. .... dated ..... valued at Rs..... for ..... and the contractor having agreed to provide a contract performance (Scope of work) Guarantee for the faithful performance of the entire contract equivalent ₹ ..... 10% (ten percent) of the said value of the contract to the owner for satisfactory performance of the equipment/materials supplied (as detailed in the said agreement) during the Guarantee period (as detailed in the said agreement) and for the due fulfillment by the contractor(s) of the terms and conditions contained in the said agreement.
- 2.0 We ..... (here-in after referred to as "the bank" (Name & address of Bank) having its Head Office at ..... do hereby guarantee and undertake to pay the owner, on demand any and all amount payable by the contractor not exceeding ₹..... (Rupees.....) only as aforesaid at any time up to ..... (Days/Month/Year).
- 3.0 We ..... do hereby (Name of Bank) undertake to pay the amounts due to and payable under this guarantee without any demur, reservation, contest, recourse, or protest and/or without any reference to the contractor. Any such demand made by the owner on the Bank shall be conclusive and binding notwithstanding any difference between the owner and contractor or any dispute pending before any court, tribunal, or any other authority. The bank undertakes not to revoke this guarantee during the currency without previous consent of the Owner and further agrees that the guarantee herein contained shall continue to be enforceable till the owner discharges this guarantee. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s)/suppliers shall have no claim against us for making such payment.
- 4.0 We ..... further agree that the (Name of Bank) guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall

continue to be enforceable till all dues of OPGC have been fully paid and its claims satisfied or discharged until OPGC certifies that the terms & conditions of the said Agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.

- 5.0 We ..... further agree with the (Name of Bank) OPGC that OPGC have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the OPGC against the said contractor(s) and to for bear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, postponement or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of the OPGC or any indulgence by the OPGC to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.
- 6.0 This guarantee will not be discharged due to the change in the name, style and constitution of the Bank or the contractor(s)/suppliers(s).
- 7.0 Notwithstanding anything contained herein:
- a) Our liability under this bank guarantee shall not exceed Rs.....  
(Rupees.....)
  - b) This bank guarantee shall be valid up to .....
  - c) We are liable to pay the guaranteed amount or any part thereof under this B.G only and only if the beneficiary/Govt. serves upon the bank a written claim or demand on or before .....
- 8.0 We ..... lastly undertake not to revoke this (Name of Bank) guarantee during its currency except with the previous consent of the OPGC in writing. Dated the ..... day of ..... 20.....
- 9.0 Notwithstanding anything contained hereinabove our liability under this guarantee is restricted to Rs..... (Rupees ..... only) and this guarantee is valid up to ..... We shall be released and discharged from all liabilities hereunder unless a written claim for payment under this guarantee is lodged on us within three months from the date of expiry of the guarantee i.e. on or before ..... Irrespective of whether the original guarantee is returned to us. The confirmation of this Bank Guarantee is available within our controlling office. The beneficiary in his own interest should obtain such confirmation from the controlling office at the following address

WITNESS with address

1. ....
2. ....

For and on behalf of (the Bank)

Signature.....  
Name .....  
Designation .....  
Authorization No. ....  
Seal of the Bank .....

## **NIT - Bid Documents Checklist**

<b>SLN</b>	<b>Descriptions</b>	<b>Preferred Response</b>	<b>Bidder's Response (To be Filled by Bidder)</b>
1	Bid submitted in Two Part: 1. Techno-Commercial Unpriced Bid (Technical Bid) 2. Commercial Priced Bid (Commercial Bid)	Yes / No.	
2	Submission of Blank Price Bid format along with Techno-Commercial Unpriced Bid (Quoted / Not Quoted to be mentioned for every single line item)	Submitted / Not submitted	
3	Confirmation for Supply of materials as per technical specification as stipulated in the tender document along with indication of make / manufacturer & items quoted in the Techno-Commercial Unpriced Bid format enclosed in the tender document as per the make list provide for the tender. (Self-declaration on your letter head to be submitted).	Submitted / Not submitted	
4	Copies of Purchase Order as per Qualification Criteria	Submitted / Not submitted	
5	Average annual financial turnover (Audited Balance Sheet and profit & Loss A/C Statement) as per Qualification Criteria	Submitted / Not submitted	
6	Documentary proof of reputed Manufacturer / Distributor/ Stocklist Dealer of Spares for Coal Mills for past three years (from the date of issue of this tender). Certificate of incorporation / Factory License.	Submitted / Not submitted	
7	Documentary Proof of ISO Certification	Submitted / Not submitted	
8	Submission of Fitment cum Interchangeability certificates along with dispatch documents.	Accepted / Not accepted.	
9	Submission of Guarantee / Warranty Certificates (Guarantee / Warrantee shall be 12 months from the date of use or 18 months from the date of supply whichever is earlier).	Accepted / Not accepted.	

10	Submission of EMD in favour of Odisha Power Generation Corporation Limited in form of DD payable on following Bank: 1. State Bank of India (IFSC Code No. 9510) Banharpali 2. Central Bank of India, Ib Thermal Power Station (IFSC Code No. 0283899) 3. 3. Andhra Bank, Adapada (IFSC Code No. 0662)	Submitted/Not submitted details to be mention	
11	Price Basis	FOR Destination Ib Thermal Power Station. Parties offering FOR Ex. Works please give the place of works.	
12	Packing & Forwarding Charges (if any)	..... % or Rs.... in Lumpsum Inclusive/ Exclusive.	
13	Freight Charges (if any)	..... % or Rs.... in Lumpsum Inclusive/ Exclusive.	
14	Transit Insurance Charges (if any)	..... % or Rs.... in Lumpsum Inclusive/ Exclusive.	
15	Tax & Duties - GST in %	..... % Inclusive/ Extra/Not applicable.	
16	Delivery Schedule: Within 20 to 30 days from date of issuance of Techo-Commercial Purchase Order (Non acceptance will lead to loading of Bid)	Accepted / Not accepted.	
17	Payment Terms: 100% within 30 days after receipt and acceptance of material at OPGCL Store - ITPS Banharpali Site/ 90% payment shall be made within 30 days from the date of final acceptance of material & 10% shall be made within 90 days on submission of 10% of PO value as performance bank guarantee valid for a period of 18months from the receipt of materials or 12months from the date of use. Extra 03 months grace period.	Accepted / Not accepted.	

18	Acceptance of Payment through RTGS.	Accepted / Not accepted.	
19	All Bank Charges shall be in Bidder's Account.	Accepted / Not accepted.	
20	Offer Validity: 180 days from the due date of opening date of the Part-1 bid. (Techno-Commercial Unpriced Bid).	Accepted / Not accepted.	
21	Liquidated Damage Clause: Liable to pay penalty at the rate of 0.50% of the cost of undelivered materials per week or part thereof subject to maximum 5.00% of the cost of undelivered materials. Non acceptance shall lead to loading of Bid by 5.00%.	Accepted / Not accepted.	
22	Submission of Security Deposit/ Advance Performance Bank Guarantee/ Performance Bank Guarantee.	Accepted / Not accepted.	
23	Acceptance of Part Order Quantity.	Yes / No.	
24	Price Escalation Clause and Formula (if any).	Submitted/ Not submitted	
25	Acceptance for Participation in E-Reverse Auction	Accepted / Not accepted.	
26	List of Deviation Statement with respect to Tender norms.	Submitted/ Not submitted	
27	Tender Notice NIT General Terms & Conditions	Accepted / Not accepted.	
28	Tender Notice NIT Special Terms & Conditions	Accepted / Not accepted.	
29	Packing material as per OPGCL term to use non asbestos and environmentally friendly material.	Yes / No.	

**Authorized Signatory:**

**Name:**

**Date:**

**Company Name:**

**Seal:**